**CURRICULUM VITAE**

NAME: Supriya De

HUSBAND’S NAME: Sujit Kumar Dey

DATE OF BIRTH: 8th April, 1969

ADDRESS: 4B, Govinda Auddy Road, Chetla, Kolkata-700 027

CONTACT DETAILS: Email: [supriyadey1969@gmail.com](mailto:supriyadey1969@gmail.com)

Mobile: 8276813128

QUALIFICATION: B.A. (with English)

EXPERIENCE: 1989-1994 with TRAVEL CARS as Office Executive.

1995-2020 with DCPL in Secretarial Post as Stenographer. Experienced in all office related work regarding maintaining data, records, shorthand, typing and maintaining confidential matters. Drawing a monthly salary of Rs. 17,000/- only.

LANGUAGES KNOWN: English, Bengali & Hindi.

EXPECTED SALARY: Negotiable