

# CURRICULUM VITAE

## RAJATKUMARJANGIR

Village Post dundlood  
Teh-Nawalgarh Dist-Jhunjhunu(Raj.)Pin-  
333702 Mobile No 7877539802  
Email-rjangir787@gmail.com

### Objective

To work in a dynamic and challenge driven environment that will enhance my knowledge & learn new skills by integrating my goals with the objective of the organization.

### Professional Experience

- NATIONAL MOTORS, NAWALGARH** 11.01.2014 to 13.12.2016  
SALE & SERVICE FOR BAJAJ AUTO LTD  
  - Preparation of Invoice
  - Petty (cash) Receipt & payment voucher
  - Bank Payment Voucher
  - Journal, Local Purchase & sale Register
  - Bank Reconciliation statement
- FUTURE GENERALI INDIA INSURANCE CO. LTD. SIKAR.** 14.12.2016 TO 02.05.2019  
**Operations Co-Accountant.**  
**Bank sales**
- BHARTI AXA GENERAL INSURANCE COM. LTD.** 08.05.2019 TO 02.03.2020  
**SALES ASSOCIATE**  
**(BARODA RAJASTHAN KSHETRIYA GRAMIN BANK, SIKAR & NEEM KA THANA RESION)**

### EDUCATION QUALIFICATION

Class	Year Passing	of Board/University	% Marks
M.COM	2016	Rajasthan University, Jaipur	51.00%
B.Com	2013	Rajasthan University, Jaipur	48.00%
XIIth	2010	Board of Secondary Education, Ajmer	51.54%
Xth	2008	Board of Secondary Education, Ajmer	56.83%

### SPECIAL QUALIFICATION

- Computer Corporate Account Course
- Computer Banking Course

## ComputerSkill

- BasicKnowledgeofComputer.

- Hands on experience in computerized environment in Windows XP , Office 2010 (MS Excel , MS Word , MS Power Point , Email, Internetetc.)
- TallyErp
- MargSoftware
- SoftradeSoftware

### Hobbies

- PlayingCricket
- ListeningMusic

### Strengths

- Self-Confidenceandwillingtodohardwork.
- Punctuality

### PERSONALDETAILS

<b>Name</b>	RAJATKUMAR
<b>Father'sName</b>	Sh.SHANKARLAL
<b>DateofBirth</b>	04feb,1994
<b>Sex</b>	Male
<b>LanguageKnown</b>	Hindi&English
<b>Nationality</b>	Indian
<b>MaritalStatus</b>	Unmarried

### Declaration

*I hereby declare that the information furnished above is given with full sincerity and honesty. I bear the responsibility for the correctness for all mentioned above information.*

Date:  
Place:DUNDLOOD

**(RAJATKUMAR)**