

CURRICULUM VITAE

Dikshant Negi

Senior Operation Executive

Permanent Address: -

Keshwamadhavpuram, P.O. Dakpathar
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CAREER HIGHLIGHTS

Mar'2016 – June'2016: as **SEO Executive** – Etrade Services, Mayur Vihar Phase 1, Delhi

April'2018 – May'2019: as **Outbound Sales and Operation Executive**– Marketels, Noida

Sept'2019 – Apr'2020: as **Senior Operation Executive** – Global Guide Services GmbH, Gurgaon

CERTIFICATIONS

- Fundamentals of Digital Marketing - Certified by Google.

PROFESSIONAL & EDUCATIONAL QUALIFICATION

- **MASTER OF BUSINESS ADMINISTRATION in Travel and Tourism (2016-2018)** from Hemwati Nandan Bahuguna Garhwal Central University, Srinagar Garhwal, Uttarakhand
- **BACHELOR OF TECHNOLOGY in Computer Science Engineering (2011-2015)** from Uttaranchal Institute of Technology, Dehradun, INDIA affiliated to Uttarakhand Technical University.
- Intermediate education (2011) from Central Board of Secondary Education.
- Secondary education (2009) from Central Board of Secondary Education.

IT SKILLS

Packages : MS. Office, MS Excel, MS Power Point.

KEY STRENGTH

- Team management Skills.
- Willing to learn new techniques, Positive Attitude.
- Zeal to accept work related challenges, dedication towards work.
- Good interpersonal skills and analytical skills.
- Condition Adaptable.

PERSONAL DETAILS

Father's Name - Mr. Shoban Singh Negi
Mother's Name - Mrs. Leela Negi
Date of Birth - 07th May 1995
Languages known - English, Hindi
Nationality - Indian
Marital status - Unmarried

I declare that all the information given above is true to best of my knowledge & belief.

Date:

Place: