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| Nidhi  Mobile:+917988229723,7206382841 E-mail:nidhigaur19@gmail.com  Objective:-  Toaddvaluetoorganizationwiththehelpofmyadaptabilityandgraspingpower&to enhancemyprofessionalskillsetinaccordancewithorganizationalobjectives.  WorkExperience:-  NameofOrganization-MiniSectariate(DCOffice),Panipat(Haryana)  Designation-JuniorProgrammer  Duration- FromMay2015toApril2020  JobResponsibilities:-  MonitoringofE-GovernancesoftwareandsupervisionofemployeesunderSaralKendra.  CompletedsuccessfullyAdhaarBasedProject  HandledChiefMinisterandPrimeMinisterGrievanceRedressalWindow.  Achievements:-  Received"ParsanshaPatra"inJan2016fromDistrictAdministrationforextrahardwork.  AcademicCredentials:-   |  |  |  |  | | --- | --- | --- | --- | | Passing Year | CourseName | University/Institute/Board NameofUniversity/Board | Percentage  % | | 2013 | B.Tech(ECE) | MAHARISHIDAYANAND UNIVERSITY | 79.8% | | 2009 | XII | C.B.S.EBoard | 68% | | 2007 | X | C.B.S.EBoard | 76.2% |   TechnicalSkills:-  WellversedwithMSOfficeSuite(Word,ExcelandPowerPoint)Outlook, WindowsandInternetApplications.  GovernmentSoftwaresandwebapplications |

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| Co-curricularActivities:-   * SixMonthdiplomainMSOffice. * CertificatecourseinnetworkassociatesfromJetking,Vikaspuri. * CLanguagecoursefromNIIT,Janakpuri. * TwomonthIndustrialTrainingfromPTPS,Panipat.   PersonalDossier:  DateofBirth :21stJuly1992  Gender&MaritalStatus.:Female,Married  Languages :English&Hindi  PermanentAddress :W/OSh.SaurabhSharmaVPO-Pattikalyana,  Tehsil-Samalkha,Distt-Panipat(Haryana)PIN-132102  AadhaarNumber :.270519869285 |