**Resume**

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Consultant cum Senior Business Analyst with Over 12+ years of IT experience in Web and Mobile (Hybrid & Native) mobile application. ERP Implementation& Support for various e-Governance and HRMS Projects.

**Summary:**

* Responsibility to manage multiple technology projects in the vertical.
* Working in a multi-skilled engineering environment coordinating Change Requests and Service Requests.
* Managing IT projects with personal accountability for delivering to time and cost for large, complex projects in duration.
* Mastery of project management methodology, tools and templates (includes program/project planning, schedule development, scope management and cost management).
* Track record of customer focus, based on openness, trust, and delivering on promises.
* Ability to work highly matrixed, multi-functional IT organization.
* Experience of working with 3rd party vendors/internal IT team.
* Management skills to manage one or more large, complex projects simultaneously
* IT background with experience across the systems development life cycle with experience in all project phases – plan, initiate, elaborate, design, build, test, implement including agile methodology.
* Team working skills across matrixed client, supplier and geographically dispersed virtual teams
* Strong communication and interpersonal skills (includes negotiation)
* Working experience of performance management and goal setting of team members and self.
* Handling Opigno Software for Web & Mobile application
* Worked on 50+ Android, iOS and windows mobile application are successful develop and deployed on respected stores.
* Assist in defining and deploying new processes and in facilitating the continuous improvement of existing processes.
* Seeks ways to increase efficiency and effectiveness of work performed and resource utilized.
* Make recommendations for resolving project conflicts to management.
* Meets regularly with Technical Director, Product Managers and Development/QA Team to surface project status/team velocity/constraints/risks.
* Maintains project milestones (both sprint and release level) and manages backlog and roadmap planning with Product managers.
* Works with team to ensure that development is on track and impediments are removed
* Create metrics and tracking for Mobile Controls initiatives.

**Skill sets:**

* Opigno Drupal 7.0 Software for Web application & Mobile application
* Project Management, RFP, Project Lead, Resource Management, Release Management, Change Management, Change and Configuration Management.
* Documenting functional and non-functional requirements
* Creating application Prototypes and screen mock-ups using Balsamiq Mockup 3
* Creating graphical representations of complex business processes
* Experience in using VISIO, MS office
* Inventory Management System Experience
* Asset Management System Experience
* Cost Accounting, Payroll, HR, JIRA experience

**Technical Skills:**

Methodologies: Micro services, IBM WORKLIGHT Mobile first MFP-8, UML, RUP, SDLC, Waterfall, Agile, V-Model

Documentation Tools: Push/Post Method, Rational Requisite Pro, MS Visio, MS Word, MS Excel, PowerPoint, Balsamic Mockup 3
Internet Technology: Web Services in XML, JASON, JQUERY & JavaScript, XML, HTML, Drupal 7/8
Project Management: IBMMobilefirst Platform, Microsoft Project, Microsoft Office Suite
Operating Systems: Android 4.0 & above, iOS 8.0 and above, Windows 8.0 and above for mobile &Windows (Server2012/8/7XP) for web applications.

Database: MYSQL, SQL Server 2012/2008R2/2005, SQL, MS Access

Web Services: JSon, XML, Soap
Other Software: Azure, IBM Worklight, Mobile Apps, PMIS, Auto CAD, Opticon, JIRA

**Project Highlights:**

* HRMS ( Learning Management System –
* LMS, Retail Reliance Management System
* Annual Talent Review – ATR
* Competency Management System – CMS )
* Reliance Life Science (RLS)

* Mobile Apps (Android, iOS& Window- Mobile & TAB) using IBM Mobilefirst Platform (60+ mobile application):
* Mobile app Store : Rajapp Centre & Rajgame Centre for RISL Android Store.

<https://play.google.com/store/apps/details?id=com.risl.DOITAppCenter&hl=en_IN>

* **Developed more than 50 mobile application for Rajasthan government.**

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| --- | --- |
| * <https://play.google.com/store/apps/details?id=com.risl.DOITAppCenter&hl=en_IN>
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**Web Based Product:**

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| * Inventory Management System
 | * Estimate Management System
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| * Asset Management System
 | * Establishment Management System
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| * Account & Finance Management System (FMS)
 | * Budget Management system
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| * Personnel & Payroll Management
 | * File Tracking Management System
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| * Housing & Recovery System
 | * E-Tendering
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| * Lottery Management System
 | * Project Management System
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**Non Web Based ERP Product:**

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| * Biometric Management System
 | * Department Management System
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| * Management Information System System
 | * Admission Management System
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| * Account Management System
 | * Placement Management system
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| * Transport Management System
 | * Rug Management System
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**Professional Experience:**

**Company: ASM Enterprise Solution ltd, 13th Feb 2019 – Till now Sr. Business Analyst on Reliance (RIL)**, Navi Mumbai
**Role:** Sr. Business Analyst

**Project:** HRMS (Learning Management System – LMS, (Retail, Reliance Digital, Jio, Manifacturing etc), Annual Talent Review – ATR, Competency Management System – CMS)
**Responsibilities:**

* Monitors and manages project baseline to ensure activities are occurring as planned - scope, budget and schedule – manages variances
* Proactively identify risks and issues on projects - leading team to develop risk management and issues management plans
* Identifies potential points of contention for missed deliverables creates and implements strategy to mitigate shortfalls in timeline and budget
* Anticipates problems before they occur; defines the problem or risk; identifies possible causes; works with team to identify solutions; selects and implements most appropriate solution
* Develop and manage plans to address project strengths, weaknesses, opportunities and threats
* Analytical skills and problem solving skills needed to manage multiple factors on a project simultaneously
* Demonstrate business analytics to manage and meet sponsor and customer needs
* Manage project’s control items/deliverables for customers and status reporting to internal management and customers

**Professional Experience:**

**Company: AurionPro Solutions Ltd, 1st March 2017 – 12th Feb’ 2019**

**Client:** Department of Information & Technology (DoIT&C), Jaipur
**Role:** Project Manager cum Sr. Business Analyst

**Project:** RISL Mobile Applications (Android , iOS & Windows)
**Responsibilities:**

* Act as a single point of contact from project inception to closure on various project topics, updates, reporting, governance, business case financial impacts, staffing, process approvals.
* Working directly with our clients to manage client satisfaction, internal/external dependencies and track and report project status, manage changes, issues and risks
* Manage project impacts from changing organizational constraints, apply and communicate the triple constraint, aiming for on-time and on-budget delivery, and if approved by governance, re-baseline or raise change requests.
* Deliver agreed project scope, at expected quality, per clear success criteria, meeting project outcomes or benefits and manage risks, issues, dependencies, and/or change requests if measures indicate that the solution is likely to underachieve and stated performance goals
* Motivate and manage the team, track action items, work with resource managers to commit resources.
* Coordinate internal resources and third parties/vendors for the flawless execution of projects
* Ensure that all projects are delivered on-time, within scope and within budget
* Developing project scopes and objectives, involving all relevant stakeholders and ensuring technical feasibility
* Ensure resource availability and allocation
* Develop a detailed project plan to track progress
* Use appropriate verification techniques to manage changes in project scope, schedule and costs
* Measure project performance using appropriate systems, tools and techniques
* Report and escalate to management as needed
* Manage the relationship with the client and all stakeholders
* Perform risk management to minimize project risks
* Establish and maintain relationships with third parties/vendors
* Review and maintain comprehensive project documentation
* Responsible to Deliver across the entire app life cycle concept, design, build, deploy, test, release to app stores and support.
* Build prototypes at tech scoping stage of projects.

**Company: Triazine Software Pvt Ltd, Noida July 2015 – Till now as Project Manager cum Sr. Business Analyst**

**Client:** Department of Information & Technology (DoIT&C), Jaipur
**Role: Project Manager** cum Sr. Business Analyst
**Responsibilities:**

* Coordinating with the development team to evaluate technical feasibility of implementing a solution and developing a prototype using fundamental paper prototyping methods and JustInMind Prototype.
* Designing workflow diagrams, wireframes and mockups using IRise to effectively communicate ideas and illustrate scenarios.
* Understanding the user requirements through conducting interviews, ethnographic research, creating audio/video recordings to capture consumer insights and convert them into innovation mobile applications.
* Converting consumer insights into out of box ideas to enhance user experience and present it to marketing team.
* Providing man hour estimates to the management team and create road map for the mobile application development based on market research
* Building Government department mobile application on iPhone, Windows and Android phones & TAB iPAD.
* Gathering business requirements from the client translating them into use cases and functional specifications.
* Communicating to various business stakeholders and understand their vision and ensuring this achieved in the course of the project. Key tasks also include performing LOE impact analysis, ROI analysis, user experience analysis

**Company: SoftTech Engineers Pvt ltd, Pune July 2011 – June 2015 as Business Analyst**

**Client:** Rajasthan Housing Board, Jaipur
**Role:** Business Analyst
**Responsibilities:**

* Actively handled in HLBR sessions for gathering requirements.
* Organized review meetings with various stakeholders and preparing the Business Requirement Document
* Prepared the Functional Requirement Document by coordinating with software team
* Hands on experience with Business Management System
* Hands on experience with Business UXML
* Experience in creating Seminars
* Expertise with Agile & waterfall methodology
* Prepared Process Flow Diagram using Microsoft Visio
* Conducted the project meetings successfully by coordinating all users, technical staff and support personnel
* Provide ERP Training to All the users.
* Use JIRA Software to Manage the project Implementation and management
* Environment: Dot Net, XML, WCF, MS Office, MS Visio, Share Point, JIRA

**Client:** PWD, Dehradun Uttrakhand
**Role:** Business Analyst
**Responsibilities:**

* Interviewed the stakeholders and preparation of documents
* defined architectural components
* Managed relationship with programmers and bridged communication between end users and development team
* Involved in preparing Process Flow Diagram & other UML Diagrams using MS Visio
* Helped the developing teams in mapping the data
* Clarified issues with developers during efforts to validate designs and functional specifications
* Actively Participated in internal presentations
* Conducted the project meetings successfully by coordinating all users, technical staff
* Supported in QA testing.
* Use JIRA Software to Manage the project Implementation and management
* Environment: Dot Net, XML, WCF, MS Office, MS Visio, Share Point, JIRA

**Company: Saraswati Global Pvt ltd, Jaipur April 2012 – August 2012 as ERP Specialist**

**Role:** ERP Expert
**Responsibilities:**

* Managing the Textile ERP including all modules like Sales and Distribution, Production Management, Inventory Management, Warehouse Management, Material Management, MIS, Payroll.
* Managing the IT Team.
* Handling the Database SQL Server 2005.
* Handling Backup/recovery, Performance tuning, Disaster recovery.

**Environment:** Visual Basic 6.0, Retail management: RMS (Rug Management System), SQL Server

**Company: IDenizenSmartwarePvt ltd, Bangalore June 2009 – July 2011 as Business Analyst (Field Technical Engineer)**

**Client:** SATI Vidisha, JICM, Leeds Met India, Bhopal (MP), MLABangalore,HMSITTumkur, INDUS(IITM) Ahemdabad
**Role**: Functional consultant
**Responsibilities:**

* Implementation, customization and support for ERP (SmartCampus) for various modules like Admission, Department, Payroll, Attendance, and Admin etc. at the client’s site or in the head office as off shore development.
* Manual Testing of all Modules of ERP (Smart Campus).
* Resolve problems reported by customer by analyzing, simulating and fixing them.
* Work closely with development team the product bugs and change requests into product enrichment proposition.
* Taking Backup of database on regular basis and recovery of data in case of system failure
* Environment: Visual Basic 6.0, SQL Server 2000/2005

Company: ITC Infotech India ltd, Kolkata March 2006 – Feb 2007 as IT Consultant

**Client**: Indian Tobacco Division (ITD) & ITC Corporate
**Role:** IT Consultant

**Responsibilities:** Development/ Support

**Environment:** SAP ECC 5.0/4.7c, ABAP/4

* Personal Strengths
* Good team player with communication, excellent interpersonal & relationships building skills.
* Strong technical, analytical, problem solving & organizational abilities.
* Possess learning, flexible & detail oriented attitude.
* Quick learning ability to new technology concept.
* People Management Skills.

Organizational Experience

* AurionPro Solutions Pvt Ltd. March’17 to Till
* Triazine Software Ltd. July’15 to Feb’17
* SoftTech Engineers Pvt Ltd. July’11 to June’15
* IDenizen Smartware Pvt. Ltd. June’09 to July’11
* ITC Infotech India Ltd. March’06 to 16 Feb’07

Educational Qualification:

* MBA from Sikkim Manipal University (SMU) 2009 - 2011
* B.Tech In Computer Science &Engineering
* Intermediate from C.B.S.E Board
* High School form C.B.S.E Board

Personal Details:

* Date of Birth : 17th March 1980
* Passport Number : F3567748
* Language Known : English, Hindi
* Hobbies & Interests : Listening to music, Reading Books
* Permanent Address : H.No. 11, Type – III, Sector – II, Township

 BHEL, JHANSI (UP), Pin - 284129