

Curriculum Vitae

Name : AvinashKumar Prahladbhai Patel
Father's name : Prahladbhai Chandubhai Patel
Date of birth : 30/01/1993
Address : At - Sherpura, Ta - Dholka,
City, Dist. Ahmedabad, Gujarat - 382 225.
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CAREEROBJECTIVE:-

- To give my level best to the institution. I work with to work with the organization that provides a friendly environment with good career opportunity. My objective is to learn all the aspects of my job in an organization.

PERSONAL STRENGTH:-

- Positive attitude and adaptable to change
- Persistent in achieving goals
- Task responsibility and accountability
- Punctuality of timing

STRONGPOINTS:-

- Good command in English language with grammatical fluency
- Soft communication skill
- Leadership skill to inspire others for their related task
- Basic Computer Knowledge
- Accounting, Taxation & Financial skill

PAST EXPERIENCE:-

- Articleship from M/s BHveshkumar & CO., Chartered Accountants, completed. (9712349313) (2013-15)
- Bbhaveshkumar & Co., Ahmedabad Satellite (9712349313) Designation: Accountant cum Office Assistance (Tally Software). (2015-16)
- Pinal Madhukar Shah & Co. Vasna Ahmedabad (079-26600437) Designation: Accounting Executive (At join Date – March 2016)
- Currently job in CA Nikhil S. Patel, Kalikund Dholka, Ahmedabad – 382225 (9974056675) (At join Date – Feb – 18)

COMPUTER PROFICIENCY:

- MS Word, MS Excel.
- Familiar with Tally and Income Tax Package, namely Genius – For Tax Returns, TDS Returns
- Information Technology Training Course as per ICAI requirement, Training Certificate from The Institute of Chartered Accountants of India.

KNOWLEDGE EXPERIENCE:

- 5 year Accounting experience in Tally ERP 9 & X stock Software.
- 4 year Income Tax return & TDS filling experience.
- 1.5 year GST return filling experience
- Bank Reconciliation

EDUCATIONAL QUALIFICATION:-

<u>YEAR</u>	<u>EXAMINATION</u>	<u>BOARD</u>	<u>MARKS OBTAINED</u> <u>/ TOTAL</u>	<u>REMARKS</u>
<u>2007-08</u>	<u>Secondary Examination</u>	<u>Gujarat Board</u>	<u>490/700</u>	<u>70.00%</u>
<u>2009-10</u>	<u>Higher Sec.Exam.</u>	<u>Gujarat Board</u>	<u>467/600</u>	<u>66.71%</u>
<u>2010-11</u>	<u>B. Com.I Year</u>	<u>Gujarat University</u>	-	<u>First Class</u>
<u>2011-12</u>	<u>B. Com.II Year</u>	<u>Gujarat University</u>	-	<u>First Class</u>
<u>2012-13</u>	<u>B. Com.III Year</u>	<u>Gujarat University</u>	-	<u>First Class</u>

DECLARATION:-

I hereby declare that the details furnished above are true to the best of my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

PLACE : Dholka

Avinash P. Patel