

HARDIK Ghongde

Data entry work

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📍 , Dewas, 455001, Madhya pradesh, India



EDUCATION

08/2018 - 08/2021 **B.Sc**

Vikram University Ujjain Madhya

67.82

HOBBIES

Cricket

LANGUAGE

Hindi

KEY SKILLS

Data entry work

basic computer knowledge

tallygst 9.0

TECHNICAL SKILLS

Accounts, P&L, Balance sheet, Tally ERP 9 Software, Company Codes

Ledgers, Vouchers, GST, Finance, Billing, voucher entry, invoice / order entry, banking configuration

GST / taxes configuration and e-Invoice Generation, Tally reports for Receivable, Payables and Financial reports