**SAMEER SINGH**

* 22/195, Indira Heights, Indira Nagar, Lucknow-226016.
* +91-7985127671
* Sameer102293@gmail.com

 **PROFESSIONAL SUMMARY**

Innovative, Energetic and detail-oriented individual, excellent in developing business relations and helping organization achieve its desired objectives.

 **SKILLS**

* Relationship building and management
* Career Counseling
* Financial advisement
* Marketing
* Business Development
* Banking

 **ACHIEVEMENTS**

* Awarded OUTSTANDING Certificate from UPTECH Institute for successful completion of a 6 months Diploma in DCAC (Tally ERP 9.0)
* NISM-VA Mutual Fund Certified.
* Certified in Microsoft Office Training Programme held at IMS Ghaziabad.

 **WORK HISTORY.**

1. **Worked as a US Relationship Manager in Whitehat Jr. (8 th June 2020 -30th November 2020)**
* Handled a set of 450-600 US Students in regards to their learning with Whitehat Jr.
* Successfully solved the queries received on emails, calls, chats.
* Handled escalations and provided services to the clients in a highly professional way.
* Helped in renewals and directed the queries to correct departments for quick resolution for the customers.
1. **Former BDA in Byjus- The Learning App (April 22, 2019 – Nov 4, 2019)**
* Networked to increase the customer base by cold calling and field meetings.
* Successfully given a business of 15 to 16 lacs in a period of 6 months by adding valuable customers.
1. **Personal Banker, 06/2018 to 12/02/2019**

**HDFC Bank – Noida, UP**

* Networked to increase client base and encourage existing clients to expand financial portfolios.
* Built client rapport to ensure consistent satisfaction and loyalty.
* Processed exchange and foreign currency.
* Answered telephone inquiries on banking products including checking, savings, loans and lines of credit.
* Organized, stocked and maintained the teller window area.
1. **Intern, 05/2017 to 06/2017**

 **IDBI Federal Life Insurance – Noida, UP**

* Conducted daily activities on social media sites to boost company's online presence.
* Studied and compared the profitability of IFLIs Products and services to its competitors in the market.
1. **Management Trainee, 10/08/2016 to 15/08/2018**

**Fashion@ Big Bazaar (Future Group) – Kamla Nagar, Delhi.**

* Understanding the working mechanism of Retail Stores.
* Responsible for enrolling the walk-in customers for membership cards.

 **EDUCATION**

* Post Graduate Diploma in Management (PGDM) in Finance and Marketing from IMS Ghaziabad (2016-18)
* Bachelor’s Degree in Commerce (B.Com) from National P.G College, Lucknow. (2012-2015)
* Passed 12th in ISC Board from St. Dominic Savio College, Lucknow. (2012)
* Passed 10th in ICSE Board from St. Dominic Savio College, Lucknow. (2010)

 **PERSONAL SUMMARY**

* **NAME- Sameer Singh**
* **DATE OF BIRTH- 22nd October, 1993**
* **PLACE OF BIRTH- Bengaluru, Karnataka.**
* **RELIGION- CHRISTIANITY (Protestant)**
* **GENDER- Male**
* **LANGUAGES- English & Hindi**
* **FATHER’S NAME- Mr. Rajendra Singh**
* **MOTHER’S NAME- Mrs. Lalita Singh**