

RESUME

Nisha

PERMANENT ADDRESS:-

127, New Ronak Pura, Railway Road Meerut City.
Email: chaudharynisha727@gmail.com
Mobile-9548501241

Carrier Objective:-

To work with an organization where I can apply my expertise to learn continuously in pursuit of achieving proficiency and excellence, thus giving me the minimum job satisfaction and career growth.

Academic Qualification:

- Passed High School from U.P. Board (2013)
- Passed Intermediate from U.P Board.(2015)
- Passed B.COM. From C.C.S. University, Meerut.(2018).

Extra Qualification:

- Basic knowledge of computer.

CURRENT WORK PROFILE:

Organization : Xiaomi Exclusive Service Center(Qdigi Services Ltd.)
Designation : F.D.E (Front Desk Executive)
Duration : [Nov 2018 – Till Now]

Key Task:

- Handling Higher Customer Escalations.
- Create daily bill in SAP, POS(accounting software)
- SW & Hardware R&D Capability to Improve Service & Reduce Time.
- Experience in Sales of Product of Xiaomi and Accessories.

Hobbies:

- Travelling.
- Listening Song.

Strength:-

- Positive Attitude

- Responsible, Reliable and Ambitious.
- My greatest strength is "Adaptability". I can easily adapt to new environment and learn things at a rapid pace.

PERSONAL INFORMATION:

Father' s Name	:	Mr. Sartaj Khan
Date of Birth	:	25/06/1997
Language Known	:	Hindi & English
Gender	:	Female
Nationality	:	Indian
Marital Status	:	Unmarried

Declaration : I hereby, declare that all the statements made above are true to the best of my knowledge and belief.

Date:

Place: Meerut

(Nisha)
