

CURRICULUM VITAE

NEETISH KUMAR PATEL

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**Add:Room No.50 4st Floor,
Behind vandhara hotel,
Kanadifatak,Silvassa,(D&N.H)
Pin Code :- 396230**

OBJECTIVE:-

To be associated with progressive organization that gives me scope to apply my knowledge and skills along with my hard work and patience, and to be involved as a part of team that dynamically works towards the growth and success of the organization.

EDUCATIONAL CREDENTIALS

QUALIFICATION	YEAR OFPASSING	BOARD /UNIV	PERCENTAGE
B.Sc. (Math+Chemistry)	2018	C S J M KANPUR UNIVERSITY	48.8
Intermediate	2015	UP BOARD ALLAHABAD	76.4
High School	2013	UP BOARD ALLAHABAD	85.6

TECHNICAL SKILL:-

- **3 Months Course On Computer Concept (CCC).**
- **MS Office, Photo soft.**
- Presently working in **SAP SD (Sales & Distribution) Module** in **BIPL.**

EXPERIENCE:-

- Presently Working in **BHILOSA INDUSTRIES PVT. LTD.** Naroli, Silvassa as a **"Excise Assistant "** in **Excise Department** from **July 2021.**

P.T.O

RESPONSIBILITIES IN "BHILOSA INDUSTRIES PVT LTD."

- Follow up with dispatch team regarding export stuffing.
- Prepare All Export documents Challan, Gate Pass, etc.
- Prepare plant to plant transfer Delivery Challan against P.R. (Purchase Requisition).
- Also prepare all captive / domestic documents i.e, Challan, Gate Pass etc.
- Reporting to head of department.

PERSONAL SKILL:-

- I can work effectively in team, as well as individually.
- Adaptability and ability to fast learn new technology.
- I am very flexible & can work in any environment.

PERSONAL PROFILE:-

Father's Name : Rajendra Kumar patel
Date of Birth : 12 Aug 1998
Marital Status : Unmarried
Strength : Self Confidence, Hard worker
Nationality : Indian

Permanent Address:-

Vill : Manipur
Post : Barsathi
Tehsil : Mariahu
Dist : Jaunpur
Pin : 222162 (UP)

Language Known : Hindi,English

DECLARATION:-

I hereby declare that the above mentioned information is correct to best of my knowledge.

Place :

Date : / /

NEETISH KUMAR PATEL