

## CHETAN J. GHORMADE

At Post Benoda (Sh.)  
Tq.- Warud, Dist.- Amravati.

+919503962310

chetanghop@gmail.com

### WORK EXPERIENCE

3.5 years

### AGE

25

### Career Objectives

3 years and 6 months of experience in Financial Accounting, Planning & Reporting in Trading industry. To find suitable position in the organization and strive to achieve more professional responsibilities.



### Education

#### Masters, Commerce (M.Com.)

Bhartiya Mahavidyalaya Morshi  
Sant Gadge Baba University  
Amravati, Maharashtra

Graduated, Dec.-2019

Marks 62.44%

Division 1

#### Bachelor, Commerce (B.Com.)

Bhartiya Mahavidyalaya Morshi  
Sant Gadge Baba University  
Amravati, Maharashtra

Graduated, Jun-2016

Marks 61.39%

Division 1

#### 10+2

S.S. Vidyalaya  
MSBSHSE Board  
Pune, Maharashtra

Graduated, May-2013

Marks 71.67%

Division 1



### Work Experience

April 2018 – Current

#### Accountant

Ekvira School of Brilliants  
Morshi, Amravati.

- Proficiency in manual and computerized bookkeeping systems.
- All cash handling work, cash book maintenance and final data work with prepare management accounts.
- Complied book keeping records and generated financial statements; conducted all general accounting such as accounts payables and receivables.
- Performed process analysis and communicated recommendations to management.

Apr. 2017 – Sep. 2017

**Assistant Accountant**

Sagar Rathi & Co.

Morshi, Amravati, Maharashtra

- Analyzed, examined and interpreted account records, compiled financial information, and reconciled reports and financial data.
- Process journal entries and perform accounting corrections to ensure accurate records.
- Help prepare financial statements and bank reconciliations.
- Prepare Records Journal Entries, including surplus, depreciation expenses, purchased & sales records.

Apr. 2015 – March 2016

**Assistant Accountant**

Vaibhav S. Tidke (C.A.)

Amravati, Maharashtra

- Maintenance of books of accounts of the clients.
- P&L & Balance sheet of client with audit report.
- Working Capital statements for the clients.



### Computer Proficiency

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- Word 2010
- Excel 2010
- Power Point 2010
- Tally and familiar with all type of needy skills.
- Typing English 30 wpm & 40 wpm, Marathi 30 wpm.



### Languages

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- Hindi
- English
- Marathi



### Personal Details

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Father's Name: Mr. Jaydeo B. Ghormade

Marital Status: Single

Birthday: July 20, 1995

Nationality: Indian

Gender: Male

### Declaration

I, Chetan Ghormade, hereby declare that the information contained herein is true and correct to the best of my knowledge and belief.

Place: Benoda

Date: 18 NOV., 2020

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Chetan J. Ghormade