BIO-DATA

1. Name: Mr. Tanmoy GhoSH
2. Adress:

Vill- Kharida Mandirtala, Ward No- 08

P.O+P.S:- Kharagpur

Dist.:- Paschim Medinipur,

Pin: 721-301.

State: West Bengal.

India

1. Mob: +91-8906335193
2. Email: tanmoy.rraja@gmail.com,

5. \*\*\*\*\* EXPERIENCES \*\*\*\*\*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Post Held | Organization | Joining Date | Leaving Date | Total Experience |
| Accounts Assistant | M.B.BUILDERS | 02.01.2008 | 30.06.2009 | 1 YRS AND 6 MONTHS |
| Accounts Assistant | Under a Consultancy Farm | 25.08.2010 | 25-10-2011 | 1 YRS AND 2 MONTHS. |
| Accountant | S.D Enterprise. S.S Enterprise  & Soumodip Travels(Haldia) | 28-10-2011 | 14-06-2014 | 3YRS |
| Accountant Tax Consulting | Suvendu Samanta(TRP) tax farm (Medinipur) | 15-01-2015 | 10-09-2018 | 3RS 8MONTHS |
| ERP OPERATOR | RASHMI METALIKS LTD | 18-09-2018 | CONTINUE.. |  |

6. \*\* Professional Qualification \*\*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name Of The Examination | Course content | Course Duration | | Institute |
| BASIC KNOWLEDGE OF COMPUTER APPLICATION | WORD, EXEL, POEWR POINT, HTML,INTERNET,C++,JAVA, Tally 9 etc | | 1 YEAR | C-Dac |
| KNOWLEDGE ABOUT TYPE-WRITTING | TYPING AT A SPEED 35 WORDS PER MINUTE | | 6 MONTHS | Shree Saraswati Commercial Institute |
| BANKING ACCOUNTING | BANKING ACCOUNING(TALLY) | | 6 MONTHS | National Council of Vocational Training |
| MODERN COMPUTER SYSTEM & APPLICATION | M/S Office, HTML,Internet etc | | 6 MONTHS | Mirzabar Shree Bishnu Computer Education Society |

7. \*\* Academic Qualification \*\*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *Sl. No* | *Exam. Passed* | *Board/University* | *Year* | *% of Marks* | *Division* |
| 01. | Madhyamik Pariksha. | W.B.B.S.E | 2002 | 63.10 | I |
| 02. | Higher Secondary(Com) | W.B.C.H.S.E | 2004 | 60.10 | I |
| 03. | B.A(Eng Hons) | C.M.J University | 2012 | 67 | I |

8. Language Known : English, Bengali, Hindi.

9. Father’s Name : Bijoy Ghosh

10. Date of Birth : 10th November, 19841975.-------------------------------------------

11. Nationality : Indian

12. Caste : General

12. Marital Status : Single

13. Expected Salary : Negotiable

I here by declare that all the above information is true and correct of the best of my knowledge.

Date:- Place: - Kharagpur *Signature*