

# VAIBHAV JAIN

Seeking a challenging position in the industry that offers me opportunities to hone my skills and grow my knowledge while giving returns to the organization through related education, skills and capabilities.

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## INTERNSHIPS

### Brand Marketing Intern

The Times of India Ltd.

05/2019-06/2019

Gurugram

- Maximized advertising efforts by developing content for media relations, corporate communications and social media posts.
- Developed campaigns and specific marketing strategies for clients.
- Coordinated with social media, public relations and other teams to execute campaigns introductions.

### Marketing & Sales Intern

Aditya Birla Fashion & Retail Ltd.

06/2017-07/2017

New Delhi

- Worked alongside retail representatives to boost sales by enhancing product presentations and advertising collateral.
- Prepared merchandise for sales floor by pricing and tagging.
- Boosted sales by conferring with customers to evaluate the requirements and recommend the merchandise best-fit company offerings.
- Trained and developed new sales team associates in products, selling techniques and company procedures.
- Engaged with customers to effectively build rapport and lasting relationships.

### Finance Intern

Cvent Inc. Ltd.

07/2016-07/2016

Gurugram

- Created routine financial reports using salesforce.
- Data mapping & Data Sorting using MS Excel.

## EDUCATION

### Management in Business Administration

Institute of Management &

Entrepreneurship Development, BVP, Pune.

2020

9.50 CGPA

### Bachelors in Business Administration

Fairfield Institute of Management &

Technology- GGSIPU, New Delhi

2018

8.03 CGPA

12<sup>th</sup>

Shanti Gyan Niketan Senior Sec. School,

Dwarka

CBSE - 2015

84%

10<sup>th</sup>

Shanti Gyan Niketan Senior Sec. School,

Dwarka

CBSE - 2013

60%

## ACHIEVEMENT

Secured **Third Position** in “**Community Work through Entrepreneurship Development’18**” organized by IMED.

## EXTRA CURRICULAR ACTIVITIES

- Organized HR meet 2018 in IMED.
- Member of Corporate Resource Centre (CRC) of IMED.
- Participated in cricket tournaments at school level.

## KEY SKILLS

Customer Relationship Management

Selling

Leadership Skills

Team Management

Negotiation

MS Office (Excel, Word)

Digital Marketing (Beginner)