**CURRICULUM VITAE**

**D. PAVAN KUMAR,**

S/O D. DILLI BABU,

D/No: 4-1-18/B,

Patnool Street,

Tirupati,

Chittoor district**, Mobile Number: 9000887818**

Pincode: 517501,**E-mail:****daanapavankumar@gmail.com**

ANDHRA PREDESH.

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| * **Objective:**
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Seeking for a challenging position as a professional, where in given chance of proving my mettle the best. To accomplish my responsibilities to the best of my efficiency and to work soft to achieve individual, group and organizational objectives.

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| * **Qualification:**
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| **COURSE** | **BOARD/UNIVERSITY** | **YEAR** | **CLASS** | **AGGREGATE (%)** |
| **MBA****(Finance)** | SV University | 2012-2014 | **FIRST CLASS** | **68%** |
| **B.COM****(Computers)** | SV University | 2010-2012 | **DISTINCTI0N** | **74%** |
| **Intermediate****(CEC)** | Board of IntermediateEducation | 2008-2009 | **DISTINCTI0N** | **81%** |
| **S.S.C** | Board of Secondary Education | 2006-2007 | **FIRST CLASS** | **68%** |

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| * **Technical Skills:**
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* **TYPE WRITING HIGHER**
* **PGDCA**
* **TALLY ERP 9**

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| * **Strength:**
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* **Positive thinking.**
* **Self-motivated**
* **Ability to adapt to new environments quickly.**

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| **Project Undertaken:** |

* A Study on **“WORKING CAPITAL MANAGEMENT”** with reference to **NANDHI PIPES PRIVATE LIMITED**, NANDYALA.

**Experience:**

* **MBA (Finance)&B.com (Computers) with 6 months experience of Junior Accountant in Infosys BPO Limited in Chennai.**
* **2 year Experience of Accounts Executive in Udayee International pvt limited, Tirupati.**
* **1 year Experience of Accounts Executive in Ravands Controls Inc., Chandragiri.**
* **My Job Description: Accounts Receivable (Invoice posting), Accounts Payable, Entries updated in Tally, Book keeping, Filing GST returns and updating in tally, Internal Audit, Bank Reconciliation Statement, Handling IDS Software, Generating Reports.**

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| * **Personal Profile:**
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 **NAME : D. PAVAN KUMAR**

**Father’s Name :** D. DILLI BABU

**Date of Birth** **:** 08-06-1992

**Gender :** Male

**Nationality :** Indian

 **Marital status** **:** Unmarried

 **Languages Known :** English, and Telugu

 **Strengths :** Positive attitude, sportive spirit, hard working

 **E-mail :** **daanapavankumar@gmail.com**

 **Permanent Address :** D/No: 4-1-18/B,

   Patnool Street,

 Tirupati.

                     Chittoor District**,**

 Pin: 517501,

 ANDHRA PRADESH.

  **Mobile Number : 9000887818**

 **Employement Reg. No : AP10220142285**

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| * **Declaration:**
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           I consider myself familiar with Programming Aspects. I am also confident of my ability to work in a team. I hereby declare that the information furnished above is true to the best of my knowledge.

Place: **(D.PAVAN KUMAR)**

Date: