
PREETHAM G

#1764, Vasantha nagar 2nd stage, Mysuru, Karnataka 570017

Cell: 8553909896

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CAREER OBJECTIVE

To give my best for the overall benefit and growth of your organization through persistent effort, teamwork and by making the best use of my skills and knowledge.

EDUCATION

HILL CITY COLLEGE

Nagamangala 3rd stage, Mandya

Kuvempu University Bachelor of Science PCM

Percentage-62%

VIJAYA VITALA PRE-UNIVERSITY COLLEGE

Saraswathipuram, mysore

Pre-university Course (Class XII)

Percentage-59.9%

SADVIDYA HIGH SCHOOL

Narayana Shastri road, mysore

Secondary School Course (Class X)

Percentage-80%

WORK EXPERIENCE

- Worked as Operations/Process executive and branch in charge at Rivigo Services Pvt Ltd Mysore From 3/10/2016 to 3/02/2018.
- Worked as Operations executive at House Joy Mysore From 15/6/2020 till 1/ 9/2021
- Managing and co-ordination for better outcome from individuals.
- Inventory and company assets managing .
- Interacting and co-ordination with clients to meet their requirement.
- Warehouse management and managing day to day entire branch activities.
- Distribution and cost control, Budget management , Ground transportation, strategic operation planning.
- Inbound and outbound operations and consignment follow up on daily basis.
- Freight settlement monthly and idle hour tracking on daily basis.
- Planning and allocating vehicles based on requirements and scheduling vehicle maintenance.
- Co-ordination in various training programs for further development.
- Proper adherence to meet goals and development of the organization .

TECHNICAL SKILLS

- Html , MS Word , MS Powerpoint, MS Office, Outlook
- Data management and analytics
- Ability to learn new tools and modern system technology
- Ability to work with operating systems such as MS Windows

PERSONAL SKILLS

- Adaptability to work environments
- Willingness to learn
- Creative thinking
- Organized working
- Time management

WORKSHOPS

- Attended workshop on android web app development
- Attended workshop on basic HTML and CSS

HOBBIES

- Browsing
- Tech savvy
- Motorcycle enthusiast
- Photo editing
- Gaming
- Poster editing

PERSONAL DETAILS

- Date of birth : 16th April 1992
- Nationality : Indian
- Language known : English, Kannada
- Marital Status : Unmarried
- Father Name : Ganesh C
- Residence : #1764 Vasantha nagar bannur road Mysore 570028

DECLARATION

I hereby declare that the information furnished above is true to the best of my knowledge.

DATE: 30/4/2021

PLACE: Mysuru

Preetham G

