

CURRICULUM VITAE

Name : Sai Krishna Teja Moturi
Contact : +91-7382999111 (India)
Email : moturisaikrishnateja@gmail.com

Educational Qualifications

Examination	Branch	Board	School / College	Year of Passing	% of Marks
SSC	-	APBSE	Ravindra Bharati Public School	2009	89
INTERMEDIATE	MPC	BIEAP	Narayana Junior College	2011	94
B.TECH	Mechanical Engineering	JNTUK	University College of Engineering, Kakinada	2015	70
M.TECH	Thermal Engineering	KLU	KL UNIVERSITY	2018	80

R & D

Paper Published on IJMPERD (International Journal on Mechanical and Production Engineering Research & Development :

Paper Name : DESIGN DEVELOPMENT AND EXPERIMENTAL ANALYSIS OF SOLAR DRYER

Best Paper Award : The paper titled "DESIGN DEVELOPMENT AND EXPERIMENTAL ANALYSIS OF SOLAR DRYER" has been selected for Best Paper Award.

Work Profile:

- **From** : June 2015 – Aug 2016
- **Company**: Thermal Systems Hyderabad Private Limited
- **Dept** : Project Management Department

Summary of Experience:

- **Designation: Project Engineer.**
 - **Preparation of Project Execution Schedule.**
 - Monitoring and planning of Projects
 - Preparing Daily progressing reports, Weekly progress reports, Monthly progress reports of various departments
 - Document Controlling of various activities.
 - Coordinating with client in various activities.
 - Good knowledge in reading drawings.

- Financial closure of projects.
- Collection of Statutory forms like C-Form, H- Form etc.
- FINAL DOCUMENTATION.

Computer Knowledge :

- **MS Projects**
- **Autocad**
- **Ms Office**
- **Ms Excel**
- **Ms Power Point**
- **Ansys**
- **CFD**

As a project Engineer supplied Boiler & its Accessories to:

- Grasim Industries Ltd – Nagda, Madhya Pradesh
- Hindusthan Zinc Ltd – Dariba / Chanderiya
- Teesta Agro Industries Ltd – West Bengal
- Steel Exchange India Ltd – Vijayanagaram, Andhra Pradesh
- Sirius Overseas International Ltd – East Godavari Dist, Andhra Pradesh
- Cauvery Iron and steel India Ltd

Roles and Responsibilities :

As a Project Engineer, I am responsible and involved in the following activities in all the above mentioned projects.

- Attending the **Order Transfer Meeting** with Proposals & Marketing
- Review of **Purchase Order copy** and **Order Acceptance** to customer
- Socialization of **ORDER** to Internal Departments
- Conducting Internal **Kick Off Meeting**
- Attending **Kick Off Meeting** with Customer
- Indenting and Submission of **Bank Guarantees**
- Indenting of **Bought Out Components** and **Monitoring** of **Ordering** and **Delivery**
- Invoicing & Collection of **Advance payments**
- Preparation and Submission of **Billing Break – Ups** and receiving Approvals from **customer**
- Develop and execute **Master Project Plans including Schedules, Budgets, and Resources**
- Define **Project Resource Requirements** and negotiate team assignments with functional managers
- Plan, Coordinate and track project activities by using tools like **MS Projects**
- **Provide Project status** communications to all team members, management and customer through updated schedule
- Work with **Regulatory, Quality Assurance** and **Documentation departments** as per Project requirements
- Conducting **Internal Review Meetings**
- Collection of **Retention Payments**
- Conducting **Contract Closure Meeting** by jotting down the lessons learnt from Project
- Preparation of **Contract Closure Report**

Personal Details:

Date of birth : 20 June 1994
Nationality : Indian
Marital status : Single
Religion : Hindu
Permanent address : D.No:1-4/8-6, Sanjay Gandhi Colony, Vidhyadharapuram, Vijayawada 12
Languages Known : English, Hindi & Telugu

Extracurricular Activities :

- Board of Member for LEO CLUB JNTU Kakinada
- Got First Prize in Technical Treasure Hunt in Connaissance Technical Fest, JNTU Hyderabad
- Conducted Womanathon in Kakinada on March 8th 2014 as a member of Leo Club, JNTU Kakinada.
- Conducted a National Level technical Fest YANTRIK in Koneru Lakshmaiah University.

Hobbies: :

Exercise, running, travelling, reading books etc

I hereby declared that the information provided is true to the best of my knowledge