

CURRICULUM VITAE

Mangalesh Hadole

**Present Address: Flat no 202 shivkrupa ,
Appartment New
Tapdiya nagar
Akola
444505**

Email Id : mangeshhadole@gmail.com

Contact No : +91-9921741257

Objective:

My career objective is to make the work comfortable and easy so that every one likes it and to contribute the best of my knowledge for the company's growth.

Educational Qualification:

B.A	Arts and Commerce College , Yeoda Maharashtra.	Shri Sant Gadge Baba Amravati University		
Higher Secondary Certificate Examination,	Kashibai Agrawal Vidhalaya ,Yeoda Maharashtra.	Amravati Board	II	
High School Certificate Examination	Kashibai Agrawal Vidhalaya ,Yeoda Maharashtra.	Amravati Board	II	

Technical Skills:

Technology	Skills	Expertise
Diploma of Information Technology (DIT).	Computer Fundamentals, Common Utilities, Database Concepts Using MS Access 2000,	Meher computer , Daryapur
General	MS Office, OS, MSC-IT	
Typing	60 Marathi / 40 English	Vasant Typing School , Daryapur

Personal Qualities:

- Excellent communication & interpersonal skills.
- Hard working, Team Player, Confident, Honest & Disciplined.
- Positive Attitude & Multi Tasking.

WORK EXPERIENCE:

- 1) **Hanuman Vyayam Prasarak Mandal, Amravti:** I worked in this organization as a Co-Coordinator for 2 years (2003-2005).
- 2) **INDIA INFOLINE LTD:** I worked in this organization as an GOLD APPRISAL for year (2006- March 2019) 12 Years experience
- 3) Working experience - **Work Profile:-**
 - * **Daily Reporting**
 - * **Handling Customer**
 - * **Handling Software i.e.**
 - * **Checking all Documents**
 - * **Monthly Reporting**
 - * **Co ordinate With all Staff And Seniors**
 - * **Follow-Up**
 - * **NPA Recovery -**

PERSONAL DETAILS:

Name : Mangalesh Ramkrushna Hadole

Date of Birth : 29th Oct. 1980

Family Background : **Father-** Shri Ramkrushna Hadole, Farmer

Marital status : Single.

Languages known : English, Hindi & Marathi

Nationality : Indian.

Permanent Address : Flat no 202 shivkrupa apartment new Tapdiya Nagar Akola - 444505

I hereby declare that the information furnished above is true to the best of my knowledge and belief.

Date:

Place:

(Mangalesh Hadole)