RESUME

**CAREER OBJECTIVE**

To work in a healthy, innovative and challenging environment extracting the best out of me, which is conducive to learn and grow at professional as well as personal level thereby directing my future endeavors as an asset to the organization

**EDUCATION**

**BCA :** Bishop Heber College (Autonomous), Trichy

Percentage: 70%

Year of Passing: 2017

**HSC :** K. A. P Viswanatham hr. Sec school, Trichy.

Percentage: 60%

Year of Passing: 2014

**SSLC :**  K. A. P Viswanatham hr. Sec school, Trichy.

Percentage: 77%

Year of Passing: 2012

**SKILLS**

* Fundamental knowledge on marketing and finance.
* Good communication & fine interpersonal skill.
* Computer proficiency well versed in email operations and MS Office.
* Effective presentation and documentation.

**POTENCY**

* Confident and poised in interactions with individuals of all levels.
* An effective hard worker.
* Adaptable to the state of affairs.
* Commitment towards Teamwork and Time Management.
* Basic understanding of organizational processes, Strategic thinking and planning abilities.

**PROFESSIONAL EXPERIENCE**

Period : June 2017 - Jan 2019.

Organization : Hdfc bank ltd.

Designation : Sales officer ( credit cards)

Period : Feb 2019 - July 2020

Organization : Max life insurance.

Designation : Associate sales manager( Banca) - Lvb bank ltd

Period : Aug 2020 - Present

Organization : Max bupa health insurance(Banca) - Hdfc bank ltd

Designation : Relationship Manager

**ROLE AND RESPONSIBILITIES :**

* ACTIVELY GENERATING LEADS FOR ALL ASSEST AND LIABILITY PRODUCTS.
* To generate lead and converting into sales with suitable loan product.
* To generate lead from open market for all assests.
* To good interaction with customers.
* To sanctioning the loan product to customers.
* To initate the team and generating more business.

**EXTRA- CURRICULAR ACTIVITIES**

* Good drawing skills.
* Participating in district level cricket.
* Doing social activities with friends.

**PERSONAL INFORMATION**

Father Name : S.Balakumar

Mother name : B.Geetha

Hobbies : Bike riding, Out side travel

D.O.B : 27/04/1997

Gender : Male

Language known : Tamil, English.

Permanent address : 36/b, Innamthar thoppu, tennur, trichy-17.

Mobile no : 9087132661/ 7904624797

Email : balajivj260@gmail.com

**DECLARATION**

I hereby affirm that the above stated information are factual to the best of my knowledge and I assure that I will work genuinely with full satisfaction.

***Date:***

***Yours Sincerely***

***(B.BALAJI)***