***CURRICULUM VITAE***

**AMIT KUMAR**

D-19, Ground Floor, Ashoka Main, Sec.35,

Sarai Khawaja, Faridabad -121003, Haryana

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A challenging and growth-oriented career in the organization of repute and to enhance my skills and in conjunction with the goal of my organization.

**Educational Qualification**

* B.A from Manav Bharti University {2014}
* 12th from U.P Board {2011}
* 10th from C.B.S.E Board {2008}

**Experience Known:**

* **Wns Global Services Pvt.Ltd,** Gurugram ( 26 Aug 2018 – 30 June 2020)

 **Designation -** Senior Associate

 **Process. -** Wayfair

* **Dealskart Online Services Pvt.Ltd**,Okhla,Delhi ( 21 Aug 2017 – 22 Aug 2018).

 **Designation -** Senior Associate

* **AEGIS** ,Udyog Vihar,Phase-IV,Gurugram,Haryana ( 9 Sep 2016 – 30 July 2017).

 **Designation** **-** Senior Executive

 **Process** **-**  Etisalat

**Roles and responsibility:**

* **Catalogue Management.**
* **Auditing products to go live on the website.**
* **Taking Inbound Calls for a UAE based Telecom service provider and resolving customer’s queries regarding LAN,Wi-Fi and DTH services.**

**SOFTWARE KNOWN:**

* Win98/2000/Xp/7/8/10
* MS Office 2010
* Knowledge in E-mail and Web surfing

**Personal Details:**

**Date of Birth**  16 May 1991

**Father’s Name**  Sh. Nagender Singh

**Permanent Address**  D-19,Ground Floor, Ashoka Main

 Faridabad -121003,Haryana

**Sex** Male

**Marital Status** Single

**Nationality** Indian

**Languages Known**  English , Hindi

**Hobbies** Travel & Photography

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_**

 **(AMIT KUMAR)**