

## **AAKASH ADLAKHA**

Bangalore, Karnataka - 560048

Email: aakash.adlakha1993@gmail.com

Phone No: +91-9602498954



### **SUMMARY:**

4+ years experience Project Manager and data analytics for US-based firm. Seeking to leverage leadership expertise as project manager/team lead/management roles.

### **PROFESSIONAL EXPERIENCE:**

Project Manager  
Dell Technologies  
July 2016-Present  
Bangalore, India

- Execute end-to-end project delivery ranging from site migrations to forms and workflows, including project plans and cost estimates.
- Reviewing scoping and fulfilling customer requirements through Solution Architecture, Implementation and deployment of EMC products.
- Facilitate cross-functional collaboration between remote, on-field and customer.
- Evaluating risks and resolve issues on immediate effect. Expedite service requests for quicker resolution.
- Collecting customer's feedback and suggesting improvement scope on products and services.

### **Roles & Responsibilities Undertaken**

- Fetch data from various systems to create asset lists & asset books having details of all EMC products installed at customer site.
- Signing off quality assured asset lists & asset books, used by sales representative for customer engagement & sales forecast.
- Working as a trainer and mentor for process development within my team.
- End to end project management & subject matter expert on EMC products.

## Tools Used

- Microsoft Teams, SFDC, Propel, Install Base, Catalyst, SAP, CST, Microsoft Excel and PowerPoint.

## TECHNICAL SKILLS:

- Proficient in MS Office
- Strategic Planning & Analysis
- Project Scheduling
- Exceptional Verbal and Written Communication Skills.
- Business Development
- Vendor Management

## PROFESSIONAL ACHIEVEMENTS:

- ISM certification with 80% score in 1<sup>st</sup> attempt.
- Awarded with R&R in Q2 2017 & Q3 2018 for my performance.
- Worked as a QA analyst & SPOC based on process expertise & project management skills.
- Conducted several training sessions for process development & quality improvement.

## EDUCATIONAL QUALIFICATIONS:

Degree	Institution/Board	Year	CGPA/ Percentage
BTECH-ECE	LPU, JALANDHAR	2015	70.0%
HSC	SAINT PAULS, KOTA	2011	71.0%
SSC	SAINT PAULS, KOTA	2009	82.3%

## **WORKSHOPS/CERTIFICATIONS/SEMINARS:**

- Autism awareness campaign leader, Bike Rally, Bangalore, April 2019.
- Guitar performance in ARS FEST, EMC, January 18 2018
- Advance MS Excel & MS Power point workshop, EMC Q1 2017.
- Certificate of Social Service, Feeding India & Help Age India, November 2014
- Certificate of organizing pulse polio camp, National Service Scheme (LPU-NSS), April 2014.
- Certificate of Youth vibe, Division of Student Affairs, LPU, August 2013.
- Certificate of Blood Donation Camp, National Service Scheme (LPU-NSS), October 2013.
- Guitar performance cultural fest by the Division of Student Affairs-LPU, August 2012.

## **EXTRACURRICULARACTIVITIES:**

Participations:

*Core Event Organizer* – Autism Awareness Rally 2017/2018 & 2019.

*Volunteer* – Feeding India, 2019.

*Team Leader*, National Service Scheme, 2013 to 2015.

*Event organiser*, Earth Day Festival, LPU-NSS, April 2014.

*Event coordinator*, Concoction, LPU, August 2013.

## **LANGUAGES KNOWN:**

English, Hindi.

**HOBBIES:**

Blogging, WordPress Developer, Youtuber, Music, Playing Guitar.

**PERSONAL DETAILS:**

Date of Birth: 11th Apr. 1993

Gender: Male

**PLACE:** Bangalore, Karnataka