Priyanka

Contact Number- 09654475163

Email Id – Priyanka.Kashyap196@gmail.com

**PERSONAL PROFILE:**

I am seeking an opportunity to apply my existing skills and knowledge and to be able to learn new skills in a dynamic work environment. I appreciate honesty, hard working and learning.

**PROFESSIONAL EXPERIENCE:**

* I have five year of experience from 2014 to 2018.
* Worked with charu overseas from January 2014 to May 2015.
* Worked with Concentrix for Amazon Seller support for B2B profile from May 2015 to Feb 2018.

**RESPONSIBILITIES:**

Proficient in handling emails. Worked on excel creating listing, customer service backoffice, business to business profile handling big brand sellers on Amazon. Taking care of their account and there listing and ensure good client service as well good customer service.

**CURRENT PROFILE:** Currently working with FlyHunger for startup company as a travel desk executive from April 2018 till date.

**TECHNICAL KNOWLEDGE:**

Good knowledge of word, excel Outlook mail.

Basic troubleshooting of browsers.

**EDUCATIONAL ACHIEVEMENT:**

Class Xth – From C.B.S.E Board 2008

Class X11th – From C.B.S.E Board 2010

GRADUATE B.A (D.U) 2014

**PERSONAL DETAILS:**

* Father’s Name : Mr.Om Prakash
* Date of Birth : 20th July 1991
* Nationality : Indian
* Languages known : English, Hindi

**Date**

**Place New Delhi (Priyanka)**