



**Name-** Jayant Joshi

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Objective			
Work in corporate organization, utilize skills & experience towards growth & development.			
Academic Credentials			
Degree	Institute & Location	C.G.P.A/%	Year
Pgdm-Finance	ITM Group of Institutions, Navi Mumbai	66	2018
M.Com (Applied Economics)	Lucknow University	51	2015
B.Com	National P.G. College, Lucknow	63	2013
CBSE 12 <sup>th</sup>	Rani Laxmi Bai School, Lucknow	81	2010
ICSE 10 <sup>th</sup>	St. Francis School, Lucknow	62	2008
Professional Experience			
H & R Block, Pune	E-filed Income Tax Return for clients. 569 cases E-filed. Performed “Hello Calls”-Cold Calling for documentation. Assisted in Income Tax website related services-Form 26 AS, etc. Sorted clients Income Tax Notices under Section 143 (1). Handled transfer cases of other advisers. Provided Tax savings & Investment options-Nps, Ppf, etc. Assisted clients in understanding Tax summary, refund & tax payable situations. Net Promoters Score-67%, Clients referred-39, Referred clients E-filed-10.	15.5.2017-31.8.2017	
Hinduja Leyland Finance, Mumbai	Field experience including Automobile Dealership (Showrooms) visits & surveys like Ashok Leyland, Bajaj, Mahindra, etc. ERP client file login & registration. Client visits & documents collection. IRR, LTV calculation & CIBIL generation. Handled MIS at Ashok Leyland zonal office. Banking floating, ITR floating, CAM preparation, Disbursement of file.	9.5.2018-30.6.2019	
Internship Experience			
Dorai Foundation, Mulund	Area cleanliness drive at Gavnipada. Language course training for children-English, Hindi. Organised craft & painting competitions for children. Conducted area economic & demographic surveys at Gavnipada-200+ residence.	22.11.2016-3.12.2016	
Positions of Responsibility			
ITM Business School, Kharghar	Participated as active member of Melange, Maverick events.	2016-2017	
Rani Laxmi Bai School, Lucknow	Acted as class monitor & subject coordinator-English, Hindi, Economics.	2009-2010	
St. Francis School, Lucknow	Participated in school Fete & active member of sports events.	2006-2008	

Extra-Curricular Activities, Interests & Certifications		
Projects	H & R Block-"Income Tax E-filing for Financial Year 2016-2017". Taxation-"Impact of GST on BFSI Sector". Research Methodology-"Marvel vs DC Comics". Capstone Project-"Impact of Taxation on Indian Economy".	31.8.2017 15.5.2017 1.3.2017 27.2.2018
Research Paper	Quality Circle Forum of India-"Overview of Performance of power sector with specific reference to NTPC".	18.2.2017
Certification	U Professional Edutech-"Microsoft Office & Advance Excel". H & R Block-"Internship Performance Appraisal". CA-"Common Proficiency Test". Google Digital Unlocked-"Fundamentals of Digital Marketing".	Dec 2017 29.8.2017 June 2010 Oct 2020
Competitions & Courses	Lalit Kala Academy, Lucknow-City level painting competition & courses, Tabla course. Enrolled for CA-IPCC.	2006-2007  2011
Interests	Reading books like sci-fi & reference, listening to music, clay modelling & painting, collectibles-coin, stamp & digital content; internet surfing & gaming, playing table tennis & volleyball.	