**SURESH SHELAR**

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**SCM/Procurement/Purchase**

**PRECISE**

* *An Engineering Professional with rich experience of over 17+ yrs. in Purchasing / Strategic Sourcing / Supplier Management / SCM & Logistics / Projects /Operations /Plant etc. across variety of engineering / manufacturing & automotive Industries*
* *Hands-on experience in overseeing overall functions of Materials Management entailing Vendor Development, Cost Reduction, Man Management Purchase operations, Materials /Procurement Planning, Production Planning, Mfg. scheduling, Total Warehouse Logistics operations, Inventory Management, Key Account Manager*
* *Adhering to quality standards e.g. QS, ISO, 5S, Safety & Environment related standards & maintaining all related documents.*
* *Expertise in handling the inventory function, to curtail inventory-holding expenses & adherence to the minimum inventory level to minimize wastage.*
* *A strategist with expertise in maintaining streamlined functioning of manufacturing operations & enhancing the operational efficiency.*
* *Exposure includes manufacturing industries of Mechanical Steering Gears, Hydraulic Power steering, Vane Pumps, Bevel Gears & Oils tanks, Industrial Hoist, Winches & Overhead Cranes, Rubber & Rubber Bonded products, Gears, Gear Box & geared components.*
* *Associated with M/s Jag Rattan Daan Singh & Co (HOV AUTO LTD) Bharuch, Gujarat, as Sr. Manager – Purchase, an organization, manufacturing of automotive components as Trailer Axles, Mobile Tower, and Mechanical Suspensions & Trailers.*

**OCCUPATIONAL CONTOUR**

M/S Jag Rattan Daan Singh & Co (HOV Auto Ltd), Bharuch Gujarat Sr. Manager –Purchase May 2015 to Till Date

JRDC (HOV Auto Ltd) is mainly established to cater the increasing demand for Mobile Towers & related products in India & abroad. JRDC specialize in manufacturing full line of Towers for both domestic market & for exporting. Because of high quality products & world class services, JRDC has managed to emerge as a prominent manufacturer of Telecommunication Mobile Towers (i.e.) CELL ON WHEELS, Telecom trailers in the region & the market leader in abroad. We are the manufacturer for Trailer Axle, S Cam Brakes and Mechanical Suspensions in India under brand of HOV Auto Ltd.

M/s Involute Technologies Pvt Ltd, Pune. Assistant Manager – PPC &. Purchase Oct 2013 to Apr 2015

M/s. Involute Technologies Pvt. Ltd. is one of the leaders in transmission Gears, Shafts, assemblies & sub-assemblies. Its customer base expands across the globe in countries like USA, UK, Japan, Europe, & South-East Asian countries.

M/s G B Rubber Products, Pune. In Charge- PPC & Purchase Apr 2012 to Oct 2013

GB rubber is a leading manufacturer & supplier of rubber molded, rubber to metal bonded products for automotive & industrial applications, having extensive range of Anti Vibration Mounts & Isolation Products that are used in a wide spectrum of Industries.

M/s Consolidated Hoist Pvt Ltd, Pune. Sr. Executive - PPCJul 2008 to Apr 2012

Consolidated Hoists Pvt. Ltd. was incorporated on 1966 to manufacture & sell SWIFT Hoists & Cranes. The hoists were manufactured as per the design of SWF Germany, with whom Consolidated Hoists Pvt., Ltd., had a technical collaboration. Lifting capacities of Cranes range from 250 kg. to 50,000 kg.

M/s ZF Steering Gear (India) Ltd, Pune. Jr. EngineerMar 2001 to Jul 2008

ZF Steering Gear (India) Ltd was incorporated in the year 1980 as a joint venture ZF Friedrichshafen AG. ZF INDIA is a Pioneer in Manufacturing Hydraulic Power & Worm & Roller Mechanical Steering System in India & having joint venture with M/s. ZF Lenksysteme GmbH. Major OEM customers like Force Motors, Mercedes Benz, Mahindra Trucks & Bus Ltd, TATA Motors, etc

**CORE COMPETENCIES**

**Procurement / Supply Chain Management**

* Commodities handling like Raw Materials Steel, Casting, Forging and machining parts, Various BOP, Rubber, Plastic, and Oil etc.
* Hands on working experience in product assembly line & Automotive product launch entire process cycle
* Experience of successful launch of new products (cost optimization, various configuration, deadlines, quality) & production
* Managed all Major activities from capital purchase, cash flow management, Parts planning and Business Partner selection
* Responsible for complete part development of new projects as per timeline, capacity enhancement, long term strategies. Devising sourcing strategies for procurement of Trailer parts, Trailer Axle parts and Suspensions
* Responsible for vendor selection, sourcing, development, Negotiate & establish prices & commercial terms for various items.
* Managing the in-bound & out-bound logistics functions & negotiating with transporters for cost effective transport solutions
* Finalizing annual rate contracts, AMC contracts for services & Supplies.
* Follow up with vendors to ensuring the PO dates are met & materials are delivered as per the given time lines.
* Evaluating vendors on basic of Vendor Performance Score Card.
* Performing all procurement processes; sourcing, negotiating, supplier selecting, issuing purchasing order and reporting to Management.
* Verifying the integrity of suppliers and ensuring all purchases are cost effective and based on the most beneficial terms of payment conditions and contracts.
* Reviewing all purchase orders, invoices, etc. to ensure correctness and completeness before handing to responsible functions.

**Materials Management**

* Spearheading entire purchase/procurement, Logistics/Distribution related operations with a view to achieve business objectives & ensure bottom line profitability.
* Developing long-term partnerships with suppliers; managing day-to-day supplier performance to ensure meeting of service, cost, delivery & quality norms.
* To define/initiate, Develop & Percolate among Colleagues, the strategy /methodology to be adopted for RM, Components, Semi-finish parts & outsourcing for effective supply chain in line with the Group guidelines & values.
* Direct & consistently evaluate vendor performance to ensure adherence to predefined specifications & timely supply of quality material.

**Inventory Management & Logistics**

* Manage shipments to Customer want / Promise dates, Manage Supply & Delivery for efficient order fulfilment.
* Optimize inventory & delivery compliance metrics, Track & clear Excess & Obsolete inventory.
* Work with Suppliers, monitor & improve supply performance.
* Reduce freight cost, while improving service to Customers.
* Ensures FIFO in raw materials & finished products delivery.

**Production Planning & Control**

* Reviewing production targets & achieves the same within time & cost parameters.
* Reduction in RM+SFG+FG inventory
* Minimizing performance bottlenecks for achieving high productivity with minimum consumption of material & machine & monitoring expenses.

**MIS & Reporting**

* Plan & prepare annual budgets for the Unit along with the Manufacturing Head/ Business Head
* Monitor & review unit expenditure for optimization & maintain records of the same
* Prepare & share regular stock reports
* Ensure proper documentation of receipt & dispatch along with all data entries on ERP

**KEY RESPONSIBILITIES**

* To manage the day-to-day activities of the Purchase department to ensure regular supply of Raw Materials
* Identify supplier sources, prequalify capabilities in terms, capacity, manufacturing process, resources to decide business award, supplier development, tooling and so on.
* Managing and controlling all the company’s external suppliers with particular emphasis on the purchase of Materials and finished parts for production
* Establish strategic relationships with key suppliers, who are aligned to the company's needs
* Ensure parts and materials are bought at the most competitive price and delivered on time for production
* Handhold in Price Negotiations and opportunistic buying
* Identify new suppliers, agree terms and negotiate price – commercial term & agreements where appropriate, including discount structures and volume rebates
* Foster close working relationships with associated departments e.g. Production and R&D for new product development
* Negotiate and finalize terms for all direct parts and consumables to ensure availing quality services and protect company interest from any contractual legal disputes
* Floating enquiries, obtain quotations, prepare comparative statements and get approval to select the vendor
* Generating purchase order and purchase request in ERP
* Ensuring quality of material from vendors
* Follow up with vendors till delivery- timely delivery
* Arranging logistics for the delivery of material to the respective clients

**SCHOLASTIC**

1999 Diploma in Production Engg. Govt. Poly. Nanded

**PERSONALITY ENHANCEMENT SCHEDULES**

* Proficient with ERP, MS Office (Excel, Outlook, PP),
* Ability to manage multiple tasks, Good Analytic & planning skills.
* Easy adaptability to surrounding, Positive approach towards any situation & Self-motivated, Hard Working, Honest & Sincere

**PERSONAL DOSSIER**

Date of birth : 1 Jun, 1977

Marital Status : Married

Current CTC : 11.75 L

Expected CTC : Negotiable **SURESH SHELAR**