

TANVIR.N.MANIYAR

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Seeking a creative, challenging and growth oriented to enhance my skills and excel in it by hard work and determination in the field and help organization through dedicated work, creativity, perseverance and teamwork.

Work Experience :

- **Duration :** 1 Year 3 Months
- **Company Name :** CULTFIT
- **Designation :** Assistant Center Manager
- **Role :** Looking after entire Operations & Marketing(B2C Sales) of the center, Maintaining customer experience(Rating), Handling grievances of customer(After sales service)
- **Key Responsibility :**
 - ✓ Maintains customer response operations by establishing work schedules; assigning employees; providing back-up.
 - ✓ Maintains work process flows by coordinating information and requirements with related operational departments; participating with and providing resources to business improvement teams.
 - ✓ Maintaining Rating from the customers to ensure about the product offered
 - ✓ Convincing customers about general fitness
 - ✓ Contributes to team effort by accomplishing related results as needed.
 - ✓ Awareness about the product offered to the client, also providing good after sales service
 - ✓ Maintaining inventory, procurement & proper planning about the available resources
 - ✓ Maintains quality service by establishing and enforcing standards; training representatives; monitoring calls; surveying customers; evaluating outcomes.
 - ✓ Resolving Conflict
 - ✓ Achieving Target(B2C Sales)
 - ✓ Provide recommendations that enhance future campaign performance and measurements.

Education:

<i>Name of Course</i>	<i>Name of College</i>	<i>Board / University</i>	<i>Percentage / Grade</i>	<i>Year of Passing</i>
MMS	Indira Institute of Business Management	Mumbai	69%	2019
BE(EXTC)	VOGCE	Mumbai	60%	2016
Diploma in EXTC	Shivaji Rao Jhondhale	M.S.B.T.E	60%	2012
H.S.C	Laxman Devram College	Mumbai	56%	2009
S.S.C	Lok Kalyan Public School.	Mumbai	79.38%	2008

TRAINING/INTERNSHIP:

➤ SUMMER INTERNSHIP :

- **Duration:** 16 th May 2018 _ 06 th July 2018
- **Name of the Company** : K.D.L & Supply Chain
- Project Undertaken:** Demand VS Supply in Modern Trade

➤ 28TH JUNE 2016 | _ CCNA

CMS Info Systems, Ltd, 4th Floor, Sai Plaza , Ghatkopar(East)

- 2 months Training on Cisco Certified Network Engineer (CCNA)
- Exposure of Configuring of Networking Equipment: Routers and Switches.

Extra-Curricular Courses.

- Year 2016 ➤ CMS CERTIFIED NETWORK SPECIALIST (CCNS v6) _ CMS Institute, Ghatkopar East.
- Year 2017 ➤ Blood Donation Camp Csr Activity

Skills.

- Excellent knowledge of networking
- Fine communication and presentation skills
- Good analytical abilities
- Adaptive to environment

Hobby

- Bike Riding, Sports (Cricket Football), Listening Music, Socializing, Making Friends

Area Of Interest

- Marketing
- Telecom

Personal Details

- Gender : Male
- DOB : 05 December 1991
- Languages Known :English , Marathi , Hindi
- Nationality : Indian
- ADDRESS: Shree Ganesha Valley, Sinner Phata, Nashik Road

PLACE :

DATE :

SIGNATURE

Declaration :- I hereby declare that the information furnished by me above is true to the best of my knowledge.