

# ASHOK ARYA

FIRE SAFETY

e: mandy416969@gmail.com

m: 7494975104

a: Jhansi

## WORK EXPERIENCE

### Fire Safety and Fire Fighting

Indian Air Force

Across India, Aug 1996 - Present

Fire Safety, Fire Fighting operations, fire fighting training and drill, conducting fire safety lectures and demonstrations, management/maintenance of fire fighting equipment, inventory management. Assessment and implementation of fire safety codes as per beauru of standards (Fire Fighting and suppression systems, fire detection systems, warning systems) Fire exists

### Administration

Indian Air Force

Across India, Aug 1996 - Dec 2020

Administration, discipline, formulation and application of policies,

### Food store and ration management

India Air Force

Across India, Jan 2007 - Dec 2007

Management of dry and fresh ration ( procurement, replniahment)

### Administrative Assistant

Indian Air Force

Across India, Jan 2004 - Dec 2006

Assessment of construction of technical and domestic buildings, monitoring construction projects,

## EDUCATION

### Management

Masters in Business Administration

ICFAI University

Tripura, Jan 2020 - Oct 2020

Enter Details About Your Education Here

### Management

Advance diploma in business administration

ICFAI University

Tripura, Jan 2017 - Dec 2017

Enter Details About Your Education Here



## ABOUT ME

I am a talented, ambitious and hardworking individual, with broad skills and experience fire safety and administration, security, store management and construction leading projects. Furthermore, I am adept at handling multiple tasks on a daily basis competently and at working well under pressure. A key strength is communication; building strong relationships with people in order to deliver the best results. Recently, I completed an Open degree, including Business Administration and disaster management from ICFAI and Sikkim Manipal University and I am now fully employed by India Air Force

## SKILLS

Communication

Critical thinking

## LANGUAGES

English

## CONTACT

 LinkedIn

 Github

 Twitter

 Website

## **Management**

Diploma in business administration

ICFAI University

Tripura, Jan 2014 - Dec 2014

[Enter Details About Your Education Here](#)

## **Disaster management**

Masters in Science

Sikkim Manipal University

Delhi, Jan 2004 - Dec 2004

[Enter Details About Your Education Here](#)

## **Commerce**

Bachelor's of commerce

Bundelkhand University Jhansi

Jhansi, Uttar Pradesh, Jan 1998 - Dec 2000

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## **Physics, Chemistry, Biology, English, Hindi**

Higher secondary (10+2)

Bhel Shiksha Niketan

BHEL, Jhansi, Uttar Pradesh, Apr 1995 - Jun 1996

[Enter Details About Your Education Here](#)

## **Math's, Science, Social science, English, Hindi**

High school (10th)

Bhel Shiksha Niketan

BHEL, Jhansi, Uttar Pradesh, Apr 1993 - Jun 1994

[Enter Details About Your Education Here](#)

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## **PROJECTS**

Project Title

Start Date - End Date

[Enter Details About Your Project Here](#)

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## **CERTIFICATIONS**

**Fire Safety Auditor (Implementation of fire safety codes in technical and domestic buildings)**

Indian Air Force

Jun 2011 - Dec 2011

**Combat course quick reaction team**

Indian Air Force

Aug 2002 - Sep 2002

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## ACHIEVEMENTS

Re-organized something to make it work better Identified a problem and solved it Come up with a new idea that improved things Developed or implemented new procedures or systems Worked on special projects Received awards Been complimented by your supervisor or co-workers Increased effectiveness by hardworking and dedication Saved time and resources for the company Saved time for the organisation Contributed to organisation

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## HOBBIES

Listening to music Performing plays Nature camping Gaming History Travel Societal issues (such as global warming or animal conservation efforts) Volunteerism

