**Manish Mishra**

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**Professional Summary**

Aspiring to carve a niche for myself in an organization of repute where my professional exposure and skills could contribute to achieving the organizational goals and professional aspirations.

# Career Objective

To enhance my professional skill, capabilities and knowledge in organization which recognizes the value of hard work and trusts me with responsibilities and challenges.

## Experience

STORE MANAGER-2FI FOOD AND BEVERAGES

DELHI

03/2017-08/2020

* Provide assistance to other team members and contribute to the best overall performance of the department, restaurant and hotel
* Supervise and manages employees. Manages all day-to-day operations. Understands employee position well enough to perform duties in employees absence.
* Create and maintain good working relations with suppliers.
* Provide proper training and development for to new joiner.
* Perform other duties as assigned, requested or deemed necessary by management.
* Assist in drink and food menu development.
* Work with management to development marketing and promotional ideas to enhance business in the department.
* A recruit, interviews, recommends for hire and trains assistant.
* Work with sales to manage the development of new product and services.
* Cook menu items in cooperation with the rest of the kitchen staff.
* Store management, managed store and daily cash deposits.

# Experience

EDITOR AND GRAPHICS DESIGNER

* Assisted in short film(Aseer) in student project Chitrabani, Kolkata
* Assisted in short film(Ni-shabd) in student project drunken boots, Kolkata
* Editor in short film in student project Drunken boots production
* Lazy Frog-a short animation film(3D)-3 minuts as a project work

## EDUCATION

**YBN University (Jharkhand)**

**Perusing Bachelors of Art**

## KEY SKILL & SPECIALIZATION

* Ability to comprehend good quality products and maintain proper consistency on all finished products.
* Basic knowledge of inventory.
* Process great attention to details
* Ability to use all senses to ensure food quality standards are met
* Excellent oral and written communication skills and the ability to interact patiently, tactfully and diplomatically with internal and external guest
* Good working knowledge of different systems and reports
* Proficient in time management the ability to organize and manage multiple priorities
* Strong leadership skill with ability to coach, mentor, train and develop staff
* Highly responsible and reliable
* Editing(Adobe Premier Pro)
* Image editing

## SOFWARE SKILL

* Adobe Photoshop
* Adobe premier pro
* Ms office

## Personal Details

**Father’s Name : Shri Vijay Kumar Mishra**

**Date of Birth : 18 July 1992**

**Marital Status : Married**

**Languages : English and Hindi**

## Relevant Personal Skill

To accept challenges, adjustable in nature, acquire leadership quality, sincere, confident, hardworking, quick grasping ability. Good at time management and multiple task handling, output oriented approach for work.

## Declaration

I hereby declare that the above information is true and correct to the best of my knowledge and belief. I also promise and ensure that I will work and deliver with my full effort and will strive to excel if given opportunity in your esteemed organization.