

CURRICULUM VITAE

V.P.O. Murthal
Sonipat, Haryana (131027)

SUBHAM JAIN
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Career Objective

To work with a reputed organization which provides challenging environment & encourages continuous learning and creativity, which stimulate both personal as well as professional growth, and to benefit both the organization as well as my career.

Educational Qualification

<i>Examination</i>	<i>School / Board / University</i>	<i>Percentage</i>	<i>Passing Year</i>
<u>Persuation</u>			
MBA (FINANCE & MARKETING)	DCRUST		Persuing
<u>Graduation</u>			
B. Com (Hons.)	KUK University	74	2018
<u>Basic Academics/Schooling</u>			
HBSE (Class XII)	S.M. Hindu Sr. Sec. School, Sonipat	89.6	2015
HBSE (Class X)	S.M. Hindu Sr. Sec. School, Sonipat	87.8	2013

Professional Experience

- 7 weeks training at LT FOODS LTD. , SONIPAT
- 8 weeks training at HOME OF INVESTMENTS PVT. LTD. , PANIPAT

Technical Skills

- Full knowledge of Computer.
- Good knowledge of GST.
- Familiar with Operating System- Windows XP, Windows 7
- Packages - MS-Office and Excel 2003/ 2007
- Familiar with Google Drive and Cloud work.

Extra- Curricular Accomplishments

- Successfully completed the **Online Tally Commerce Aptitude Test** organised by Tally Education pvt. Ltd., Panipat.
- Attend a seminar at **Reserve bank of India** (Chandigarh)
- Had participated in **TECHNOVA** held at university.
- Had participated in 3rd national seminar held at university in 2019.

Interpersonal Skills

- Ability to work within a team environment as well as individually.
- Quick learner with practical bent of mind.
- High level of troubleshooting and logical problem solving skills.
- Good Communication Skills.
- Like to interact with new people and building relationship.

Hobbies & Interests

- Writing Poems and Shayari.
- Enhancing knowledge through watching news and by doing logical things.
- Playing Chess.

Personal Details

Father's Name	:	Mr. Sunil Kumar Jain
Mother's Name	:	Mrs. Anita Jain
Date of Birth	:	8 July, 1998
Sex	:	Male
Marital Status	:	Single
Language Known	:	Hindi, English

Declaration

I hereby declare that the details furnished above are true to best of my knowledge and believe.

Date.....

Place: Sonipat

(SUBHAM JAIN)