

RASHMI R (Exp: 2.1 yrs)

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Objective:

To become a successful professional and to be associated with a progressive organization that provides opportunity to apply my knowledge and skills.

Work Experience:

Associate- ops

Feb 2019-Mar 2020

“WNS Global Services”

Bengaluru, India

Projects:

1) Non- voice process

- Auditing the recorded calls of Australian banking corporation: **“Suncorp”**.
 - Web-chats and emails audited during the process of non-voice support.
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Program Executive – Skill Development

Dec 2017- Dec 2018

“ Vidya Poshak ”

Dharwad, India

Projects:

1) Organizing Residential Bridge Camp

- Organizing and managing residential bridge camps for “Vidya Poshak” students studying in Pre University, diploma and undergraduate.
 - Engaging classes on Career opportunities for the students.
 - Data management of pre camp preparations, post camp duties, and final project report generation at the end of each camp.
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FREELANCE PROJECTS

News Reader -SKYLINE – Television Channel”

- Preparing the script for the news and delivering the same with precise expressions, language hold, fluency and gestures.
- Giving voice overs for news packages addressing news of various issues and stories in and around the city.

Sirigannada

- Researching the content and finalizing the script on Karnataka history and publish videos on the same.
 - Nearly 10 videos published so far on Facebook platform and YouTube, received positively by the followers and got appreciation for content delivery.
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Education:

Master of Commerce [External]
Kuvempu University
Percentage: 56.63%

June 2020
Shivamogga India

Bachelor of Commerce
Kamala Nehru Memorial National College for women.
Percentage: 82.40%

June 2017
Shivamogga India

Pre-University Course [Commerce]
Govt. Junior college, Hosanagar
Percentage: 79.33%

May 2014
Shivamogga, India

SSLC
Govt. High School, Karanagiri
Percentage: 77.12%

May 2012
Shivamogga, India

Competencies:

- Microsoft tools like Excel, Word and PowerPoint.
- Tally, Nudi
- Content writing with good Kannada language hold
- Event handling and anchoring onstage

Co-curricular activities:

- Participated in dramas at different levels and won prizes.
- Volunteer in NSS- National Service Scheme for 5 years, attended various state, national level camps, and actively participated in social activities.
- Completed proof reading of Kannada Novel 'Saavu'.
- Worked on concept writings in the short movie 'Fake News' released in You tube
- Participated in various activities of 'KAHALE' as volunteer.

Hobbies and Interest:

- Reading novels, writing poetry, articles and short stories.
- Attending and anchoring the Kannada literary events.

Achievements and Recognition:

- Bagged the first prize in state level debate competition
- Bagged prizes in story writing and poetry in Kannada language on various online platforms.
- Short poems published in poetry book named "Spoorthi".
- Kannada article about Humanity published in book named "Nanna Kanasina Karnataka"

Date: 3rd-July-2020

Rashmi R