



CURRICULUM VITAE

SUSHMITA SAHU

MASTER OF BUSINESS ADMINISTRATION

Asansol, Burdwan, Pin-713301

Contact no: 7908994024

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Career objective

I would like to contribute my skills and abilities in the development of the organization and enhance my skill and knowledge while working with the organization and gain professional satisfaction by achieving dynamic quality standards.

Academic Qualification

Qualification	Institute	Board/ University	Marks	Percentage	Year of passing
MBA	Calcutta Institute of Engineering & Management	MAKAUT	-----	1 st year 6.75(YGPA)	Pursuing
BBA(H)	Bidhan Chandra College	K.N.U	1293	58.77%	2018
12 th	ST Mary Goretti Girls' High School	W.B.C.H.S.E	316	64%	2015
10 th	ST Mary Goretti Girls' High School	W.B.B.S.E	365	53%	2013

Project

- Done project on Industrial Relation of Honda (1st September 2017, 1 Month)
- Internship on Pietree innovation pvt.ltd in HR Department, (1st September 2019, 1 Month)

Extracurricular activities

- State Blood Transfer Council, West Bengal, (21st August 2019)
- Industrial visit at Burnpur Cement, (29th February 2016)
- Ramawatar Puruskar, 'Sanmarg', (12th July 2015)
- Helpage india, New Delhi, (18th September 2010)
- Drawing exhibition, St. Mary Goretti Girl's H.S. School, (20th April 2010)
- Cancer Awareness Campaign, WHO, (05th May 2007)

Professional skills

- ms-word, ms-excel ,ms-power point, ms-access.
- TALLY, HTML,DATABASE,.

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Professional Certification

Course	Institution	Year
Diploma in Information Technology Application	Youth Computer Training Centre	2016
Diploma in Financial Accounting System	Youth Computer Training Centre	2015
Diploma in Computer Application	Vedanta Foundation	2013

Languages Known

- Hindi (Read, Write & Speak)
- Bengali (Read, Write & Speak)
- English (Read, Write & Speak)

Personal Skills

- Good flow in communication
- Adaptive Nature.
- Work in a Team.
- Positive attitude.

Personal Details

Date of birth : 17/01/1997

Father's name : Mr.Pradeep Kumar Sahu.

Mother's name : Sushila Sahu.

Address : Ismail Madhya Para,
Asansol

Pin code-713301

Dist-burdwan

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E-mail : sushmitasahu0918@gmail.com

Declaration

The above mentioned information is true to the best of my knowledge and I bear the responsibility if found otherwise.

Date: 01.01.2020

Sushmita Sahu.
