

Parth

Contact:

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Additional Skills

I have held responsible positions throughout my career in manufacturing industry. A key team member with strong leadership and ability to work under pressure.

Experience in dealing with different cultures and nationalities as well as fluent verbal and written skills in English language.

Professional Summary

Experience coordinator with a demonstrated history of working with customer oriented solutions and managing overall business. Seeking to take next career step with respected organization dedicated to world class quality. Born leader with ability to lead teams to process and manage large volumes without compromising service or quality.

Work Experience

- 12/2019 to current
- Unipath Solutions LLP (Bellrock UK)**
Customer Service Associate
- Dealing in Facility Management
 - Handling queries of allocated clients and solve it over the phone or email (accounting or engineering)
- 04/2019 to 12/2019
- Umiya Drug Distrubutions, Ahmedabad, India**
Manager
- Managing office work as well as purchase orders
- 01/2015 to 03/2019
- PK Enterprise, Ahmedabad, India**
Manager
- Managing purchase orders and dispatches.
 - Looking after employees and solving their problems
- 03/2010 to 08/2012
- Carphone Warehouse, London, United Kingdom**
Assistant Manager.
- Managing overall sales activities in the branch office.

Education

- 09/2008 to 05/2012
- University of Hertfordshire, United Kingdom**
BSc. (Hons) Pharmaceutical Science

Languages

- English — C1
- Gujarati — C1
- Hindi — B1