**ROHIT CHOPRA**

**Phone:** +91 98730 81288 **Email:** [**sap.rohitchopra@gmail.com**](mailto:sap.rohitchopra@gmail.com)

# PROFESSIONAL SUMMARY

* Passed level II of CFA exam conducted by CFA Institute, USA and MBA (Finance) from Amity Business School, Noida with more than 7 years of experience in Finance & Accounts
* Exposure in debt syndication, structured finance products, credit rating advisory, financial statement reporting and analysis, variance analysis, direct and indirect taxation and MIS reporting

# PROFESSIONAL EXPERIENCE:

## Vencap United as Senior Manager Feb 2018 to till date

*Responsibilities:*

Execution of various debt and corporate finance engagements with products like working capital facilities, project finance, term loan, leasing, unsecured loan, supply chain financing and credit rating advisory

Execution of debt proposals

* Analyzing financial statements for deal structuring and credit assessment
* Detailed analysis of the proposal based on financial ratios, bank statement analysis, industry analysis, sensitivity analysis to work out the feasibility
* Preparation of detailed CMA projected financial statements
* Preparation of CAM (Credit Analysis Memorandum) of the proposal for various banks
* Interfacing with medium and large corporate clients for understanding their queries/issues and resolving the same through analytical discussions, thereby cultivating relationship and ensuring customer satisfaction

Credit Rating Advisory

* In-depth analysis of key risks and credit profile of the respective entities involving analysis of their financial performance, projections and comments on the operating, liquidity and credit position and peer analysis
* Monitoring client’s performance vis-à-vis industry scenario, pre and post yearly credit rating review and ensuring quick response to any material change in the entity or the respective industry
* Regular discussions with top management of the clients and bankers for ensuring customer satisfaction by achieving service quality for healthy and long term relationship

## Hawkins Cookers Limited as Manager- Production Accounts Nov 2014 to Jan 2018

*Responsibilities:*

End to end responsibility of GST related compliance, managing bills processing of vendors, financial reporting, filing of tax returns and management reporting

Accounts Payable and Financial Reporting

* Managing accounts payable function including bill processing and payment to vendors
* Supporting export related documentation
* Performing general accounting as per local GAAP and assisting in finalization of accounts
* Reconciliation of GST books with financial books
* Coordinating with external and internal auditors for preparation of various audit reports Indirect Taxation
* Responsible for indirect tax function including managing, monitoring and facilitate filing of returns under GST
* Timely input credit on vendor bills and timely and effective interaction with vendors and customers for credit mismatch
* Filing of TDS returns Variance analysis:
* Variance analysis including expenses and revenue analysis
* Performing reconciliations of consumption of major raw materials, components and scrap Reporting & Other Periodic Activities:
* Preparing various MIS reports for presentation to the management

## Cunningham Lindsey International Insurance Surveyors & Loss Assessors Pvt. Ltd.

as **Senior Executive- Accounts Oct 2013 to Oct 2014**

*Responsibilities:*

Part of accounts payable function with active involvement in accounts finalization procedures, exposure to direct and indirect tax compliances, and monitoring and developing adequate safeguards and processes for audit purposes and internal controls over financial reporting

* Handling accounts payable function including bill processing, payment to vendors and accounting for branches’ expenses and their reimbursement
* Assisting senior management in finalization of accounts through various month end adjustment entries and maintenance of fixed asset register
* Computing TDS and Service tax liability and online return filing
* Preparing monthly MIS reports for the management such as reporting top clients, panel surveyors, reviewing business performance and cash flow analysis
* Computing and accounting of forex transactions including related party transactions with various group companies globally
* Liaising with company’s internal and external auditors for maintaining internal controls and generating different reports

## Century Global Logistics Pvt. Ltd. as Executive- Accounts Sep 2012 to Sep 2013

*Responsibilities:*

* Performing reconciliations for all bank accounts & branches and posting general accounting entries
* Reconciling ledgers debtors and creditors through periodic confirmation of outstanding balance
* Generating age-wise outstanding report for debtors and creditors and analyzing various ratios related to accounts receivables
* Computing TDS and Service tax liability and online return filing
* Preparing weekly and monthly cash forecasts for effective management of available funds

## Mitra Mitra & Associates Chartered Accountant as Audit Executive Dec 2007 to Nov 2008

*Responsibilities*:

* Handling assignments of Internal Auditing of Cash Books, Journals and other financial documents
* Providing better maintenance of records for clients through Tally Accounting
* Ensuring timely preparation of returns of taxes like TDS, Service tax, VAT

# EDUCATIONAL QUALIFICATION:

* Passed Level II of the CFA examination in June 2017
* MBA, Amity Business School, CGPA 6.13/10 (2011)
* PG Diploma in Business Finance, ICFAI University (2009)
* B.Sc.(H) Chem, Kirori Mal College, 67.9% (2006)
* AISSCE (12th), New Era Public School, 75.2% (2003)
* AISSE (10th), The Lawrence Public School, 79.4% (2001)
* Certificate in Financial Markets, the Beginner’s Module, NCFM (2009)

# TECHNICAL SKILLS:

Packages : MS Office, Advanced Excel

ERP Skills : SAP (FI)

# ACHIEVEMENTS:

* 3rd Rank in B.Sc.(Hons.) Chemistry, Kirori Mal College
* Recognition for distinctive performance in National Cyber Olympiad
* Successfully cleared All India UN Information Test conducted by Council for UN Information



# PERSONAL DETAILS:

Date of Birth : January 17, 1986 Languages Known : English, Hindi Gender : Male