

CURRICULUM VITAE

AJAYA KUMAR MAHARANA

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CAREER OBJECTIVE:-

TO work in competitive and challenging work environment and contribute to the best of my ability towards the growth and development of a progressive company .As well as fully utilize my inter personal and academic skill to pursuer and challenging and rewarding career.

WORK EXPREIENCE:-

* Operation-IN-Charge (BACKEND OPERATION) Citi Financial India Ltd Under (JSS Consultancy pvt ltd, (customer id generate, telephone verification, document check, fraud docs check, every day log in mis track maintain, file process, all docs are update in system, handling on processing team. Date-(2002 to 2007)

* Team leader of Hindustan uniliver ltd (Water4 Purify), (2008-2010)

* Operation cum Accounts Executive of Magma Fincrop Ltd.(The role of MAGMA ITL FINANCE LTD.), (Re-finance sale, File login, file checking, file disbursement , Noc issue, scanning part, RCU agency maintain, customer care services , audit part resolve, Home loan Login, Accounts department.

* Sr. office asst... (Excise dep't,Hr Deppt,Admin,Purches,sales) Of Magnum steel ltd at Gwalior.

* Hostel Superidentend cum administration- in-charge of Vedic International School, sambalpur, still continue.

EDUCATIONL QULIFICATINON:-

* Bachelor in Arts (BA)

* Year Of passout-1997

* University -Sambalpur University

* Intermediate arts (CHSE) Odissa

* Year of passout-1993

* College -BhimaBhoi College-Rairakhol-Sambalpur

* Matriculation -Board of secondary education ,Odissa

* Year Pass out-1990

* School-C>S>B>Zilla school-Sambalpur

OTHER QULIFICQTION:-

* Typing from Modern typ0e Institue,Sambalpur

* PGDCA from JD computer ,Sambalpur

* ITI (Fitter) NCVT Jharsuguda

SRENGTHS:-

Good communication and analytical skills

Good team spirit, disciplined, punctual and self motivated

PERSONAL PROFILE:-

FATHER NAME: Sri Durga Charan Maharana

Present Address: Ajaya Kumar Maharana
Anand Nagar,Kultha Kani, via-charvati,
Po-Dhanupali, Sambalpur-768001

PERMANENT ADDRESS Anand Nagar,Kultha Kani, via-charvati,
Po-Dhanupali, Sambalpur-768001

Date of Bairth: 11-07-1973

Gender: Male

Marital status: Married

Nationality: Indian

Religion: Hindu
Language: Odiya, English, Hindi

Sambalpur
Dt. 28.03.2020

Ajaya kumar Maharana