

RESUME

PRASHANTA ADHIKARY

Mobile No: 8443981502/7439491446

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Career Objective: To be placed in a challenging career in a field which will be helpful to meet the aims and objectives of the concerned organization, enhance my knowledge and to develop my career.

Professional Summary

4.6 years experience in a leading Retail organization.

Professional Details:

Company Name: **Spencer's Retail Ltd.**

Designation: *Back-end (cash & admin)*

From: SEP 2016

To: Till Date

ACHIEVEMENT AT SPENCER'S

Three time winners of star award for best customer service and selection in pan India basis, best cashier

Responsibly at the department

- *Making commercial report*
- *cash counting*
- *coupon counting*
- *Cash till area management*
- *Petty Cash exp.*
- *Entire Back-end job cash & admin.*
- *Card Reconciliation.*

Academic Qualifications:

- Madhyamik from panchkari radharani adarsha vidyalaya.
- H.S from panchkari radharani adarsha vidyalaya.
- B.Com Incomplete.

Technical Skills

Proficiency in working on MS-Office, Excel.

Linguistic Skills:

Can speak, write & understands Bengali, Hindi

Strength & Personal Efficiency:

- Positive attitude.
- Leadership quality.
- Good communication skills.
- Smart & Hard working

Personal Details:

FATHER'S NAME: Mr.Subir Adhikary
DATE OF BIRTH: 06th nov'1993.
PERMANENT ADDRESS: 4A, lokenath bose garden lane Kolkata-700046
MARITAL STATUS: Unmarried.
NATIONALITY: Indian.
LANGUAGES KNOWN: Bengali ,Hindi & English
HOBBIES: Friendship, Listening to Music and traveling.

Date

Place: Kolkata

(Prashanta Adhikary)