# RESUME

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Adish S Nair

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|  | summaryAdroit & result-driven professional, having 10+ years of gratifying experience in the Operations Management, Supply Chain Management, Logistics, Demand Chain Management and Warehouse Management. An accomplished leader & manager across ITES/E-commerce & Retail Segments. |  |
|  | PROFESSIONAL COMPETENCE**Risk Management | Turnaround Strategies | ITES Operations | Retail e-commerce | Supply Chain Management | Inventory Control | Logistics Management | Finance (P&L, Budgeting) | Vendor RM | Purchase Management | People Management | Revenue Generation (ROI) | Process Improvements | Delivery Administration | JIT Scheduling | SAP- SD & PP | ARIBA –VM & PP | MS OFFICE TOOLS [ADVANCED]** |  |
|  | WORK HISTory1. **MANAGER – OPERATIONS**

**TECHCLOVE TECHNOLOGIES PVT LTD** | April 2019 - Present | Hyderabad, IndiaOperating the Service Delivery Operations with implementing KPI's of On-Demand Supply Sourcing, executing error-less Demands, and program launch of Internet/E-Commerce PM. * Ensured the team with an understanding of business needs, goals, and analytics on P&L and ROI

Setting Framework on standard operation procedure, Improving Supply chain efficiency, Managing OTD in 3PL delivery logistics, performing Ops & Tech Analysis, potential Risk calculating and associate with process improvement program. Build an efficient team in customer advocacy, agility in the system, CRM Tool and integration.* Defining of the Demand-Supply Network with Negotiation Principles to increase the productivity to 31%, and non-liability margins to 65% by task estimation.
* Solve complex support problems using operation analysis, increased service quality rating to 91%.
* Reviewing Daily Operations Schedule and making strategic changes towards operational standards to improve the efficiency in performing business goals
1. **ASST. MANAGER– OPERATIONS**

**EMPIRE INDUSTRIES LTD** | March 2017 - January 2019 | Mumbai, India * Responsible for SLA Management and successfully deployed Vending & Sales Operations.
* Administered the Fixed Assets, Warehouses, Inventories and controlled the 3PL Supply movements.
* Increased performance of associated brands. Ensured 93% of CSI per month.
* Team Building & Task Organizing. Achieved an efficiency level of 97% in Machine Maintenance
* Supervised the machine stock replenishment and controlled the logistic activities.
* Collated documents, Demand Planning and Procurement Sourcing for Machine refurbishing.
* Ensured the inventories strictly adhere to lean stock policies and negotiated commercials.
1. **ASST. MANAGER– DELIVERY MANAGEMENT**

**REDEEMER GROUP GENERAL TRDG** | November 2014 - February 2017 | Ajman, UAE *Authoritarian for onsite aspects of the Automobile logistics and, proactively managing the distribution Centre to ensure prompt delivery to the expatriate clients.** Ensuring maximum profit margin for the purchase and simultaneously maintains minimum inventory for better warehousing and prompt inventory for quick sales fulfilment.
* Conducted grievance investigations and took prompt action to address any failings.
* Ensured the administration and controlled the order cycle for better space management.
* Maintained metrics and analyzed data to assess performance and implemented improvements.
* Administered for Dubai Customs Documentation using ‘eMirsal 2’.
* Monitoring of work scope of the team with logistics carriers to reduce waiting time to 1.5hrs.
1. **ASST. MANAGER – EVENT MANAGEMENT**

**NRICH CAREERS UK LTD** | November 2011 - November 2014 | Cochin, India * Managed Event Operations and Vendor Supervision.
* Warehousing Inventories and Coordination of event stalls to meet Stakeholder concepts.
* Handled efficient event budgets and invoicing. Administered Client Relations.
* Supervised Supplies and Logistics for Events.
* Ensuring Delivery as per Contract & Procurements as per guidelines.
1. **SR. ASSOCIATE – PROJECT OPERATIONS**

**TATA CONSULTANCY SERVICES** | March 2010 - November 2011 | Chennai, India* Vendor Allocation and MIS Reporting.
* Vendor Task Coordination for daily project operations.
* Assisting the process for increasing quality & analyze the error logs.
* Assigning vendors in Vendor Tracking System for commercials & Payable Grievances.
1. **PROJECT COORDINATOR**

**COROMANDEL INFOTECH** | September 2008 - December 2009 | Chennai, India* Led a virtual team of 120 members & Conduct Software Training for Operational staff.
* Planned, Organized, Coordinated, and deployment for smart-card disbursement.
* Managed Payable Accounts, Vendors, Fixed Assets & MIS Reporting.
* Issued Smart-cards within the target period of 12 months, with 85% of the success rate in Data.
* Associated with Facilities management for office administration.
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|  | CERTification lean six sigma white beltManagement and Strategy Institute [**u**.2020] Information Technology & Systems AutoCAD [**u**.2018], Advance Excel [**u**.2012], MS TOOLS, VB & DOTNET [**u.**2008] EDUCATIONMASTERS IN BUSINESS ADMINISTRATION | MAY 2008 | VISVESVARAYA TECHNOLOGICAL UNIVERSITY*HR and Production & Operations Management at East Point Group of Institutions, Bangalore*BACHELORS IN BUSINESS ADMINISTRATION | May 2005 | Bharathiar University*HR and Operations Management at Sree Narayan Guru College of Arts and Science, Coimbatore* |  |
|  | Lingustic ProficeincyEnglish (R/W/S) | Hindi (R/W/S) | Malayalam (Native) | Tamil (R & S)  |  |
|  | DeclarationI hereby declare that the given information is current, true and understand that this shall be the basis of any offer of employment and the job references can be provided on request**ADISH S NAIR** |  |