**AAKASH AGRAWAL **

**Date of Birth**: April 02, 1992 **Mob**: +91- 9871985078

**Address**: B-126, Street no. 12, Kanti Nagar Extn., Delhi-110051. **E-mail**: ca.aakashagrawal@gmail.com

**Career objective**

* To Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.
* To work in association with professional groups who offer me the opportunity for career advancement and professional growth.

Educational Background

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| **Qualification** | **Institution**  | **Year of Passing and (%)** |
| Chartered Accountant | ICAI | May, 2015 (58%)  |
| MBA (Finance) | Swami Vivekanand Subharti University | 2018 (64.25%) |
| Bachelor of Commerce | Delhi University | 2012 (52%) |
| Higher Secondary | CBSE, Delhi | 2009 (63%) |
| Secondary | CBSE, Delhi | 2007 (61%) |

**Practical Experience**

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| **NATURE OF WORK PERFORMED:*** **Goods and Services Tax (i.e. GST):**
* GST return preparation and e-filing of various forms (like GSTR 3B/1/9, CMP 08 etc.)
* Matching of Input tax credit between Books of accounts and data available at GST portal (GSTR 3B vs GSTR 2A)
* Reconciliation of Output Tax liability between Books of accounts and data available at GST portal
* Presenting case before officers in reply of notices received from GST department
* *Management and signing of Audit report under GST (i.e. preparation and e-filing of signed form GSTR 9C).*
* **Income Tax:**
* Income tax return preparation and e-filing of various forms (like ITR 3/4/5/6, Form 15CB/CA)
* TDS return preparation and filing (including form 26QB i.e. TDS on sale of property)
* *Managing and signing Tax Audit report* U/s 44AB/44AD of the Income tax act 1961
* Electronic Reply to notices received from the Income tax department
* E-filing of rectification u/s 154 of the Income tax act 1961
* **Financial reporting:**
* Drafting of Financial statements and Audit reports
* E-filing of Annual return, annual accounts and compliance certificate and various other forms
* Prepared shareholders and directors register
* Review of books of accounts prepared by junior staff in Tally ERP 9
* **Statutory Audit under Companies Act:**
* Checking of Fixed Assets Schedule, Inventory Valuation, Loans, Statutory Dues, Employee Benefits expenses, Investments, Inter Corporate Deposits, Trade Receivables and Payables, Related Party Disclosures.
* Vouching of sales, purchase and journal book.
* Checking of TDS, Service Tax and VAT and Excise returns.
* Drafting of Financial statements and Audit reports (including CARO)
* E-filing of Annual return, annual accounts and compliance certificate and various other forms
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* **Name of organizations worked with:**
1. Presently Self-employed at Aakash Agrawal and Associates since February 2018,
2. Nivas and Associates (Chartered Accountants) (May 2017 to January 2018),
3. Sharma Goel & Co LLP (Chartered Accountants) (November 2015 to September 2016)
4. APU & Co. (Chartered Accountants) (March 01, 2011 to February 28, 2014)

**Additional Skills**

 **Computer Literacy**: Working knowledge of MS Office, Tally ERP 9, Webtel & Computax software.

 **Languages known** : *Hindi* & English.

**Personal Traits**

* Quick Learner, Dedicated and Disciplined.
* Adaptable to different work environment.

**Hobbies**

* To keep myself update about récent amendments in relevant Law.
* Watching Cricket matches.

**(CA Aakash Agrawal)**