

Name: KIRTI NARULA



OBJECTIVE:

I aspire to work in a professional environment that will provide me ample of opportunities to utilize my potential to the fullest. I am confident that my skill set and learning from professional experience, I will be able to contribute to the excellence to my organization and self.

EDUCATIONAL QUALIFICATION:

Degree	Name of the institute	Subject/Specialization
BBA	SGTBIM&IT	BANKING AND INSURANCE
10+2	ABHINAV PUBLIC SCHOOL	COMMERCE
10	ROCKFIELD PUBLIC SCHOOL	CBSE

SOFT SKILLS:

- Highly Adaptable
- Quick Learner
- Good Interpersonal Skills
- Self-Motivated
- Energetic

HARD SKILLS:

- Microsoft Office
- Knowledge of HTML
- Advanced Excel

LANGUAGES KNOWN: English, Hindi and Punjabi.

PERSONAL DETAILS:

- ❖ **Father's Name:** Mr. HITESH KUMAR NARULA
- ❖ **Date of Birth:** 15-06-1999
- ❖ **Permanent Address:** I-4/92 SECOND FLOOR, SECTOR-16 ROHINI
- ❖ **Pin:** 110089
- ❖ **Email Id:** kirti1599@gmail.com
- ❖ **Mobile No.:** 9891907741