**Patil Abhijit Ravindra**

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**SUMMARY**

* Experience more than 1 yrs. in the field of Construction line.
* Currently working with BSS Services company.

**OBJECTIVES:**

Seeking a responsible and challenging positioning the field of inventory & warehouse management.

 **PROFESSIONAL EXPERIENCES**

**Working with Flipkart India Pvt. Ltd, Navi Mumbai .**

From (August 2018 To Jan 2020)

* **Job Profile:**

• Responsible for all the issues, problems related to inbound and outbound operations

• Monitoring functionality of In-house Mobile and Web based applications to optimize operation

• Respond to operations quarries in the proper reasons. Managing Inbound & Outbound activities.

• Maintaining reports and submitting status reports related to Inbound & Outbound activities and Issues.

• Employee Facilities and Adherence to HR Policies and Leave planning for Workers.

• Coordinate with HR for Leave Hiring and Induction and Training program and Policy implementations.

• Ensure on time departure of delivery vans as per cut off time.

• Fulfillments of operations requirement.

• Inventory management.

• Identify operations issues and opportunities

.• Optimum utilization of the manpower spread in different shifts.

**Job Responsibilities as Logistics operation Executive (Loading-Unloading)**

* Proper checking of the material receipt from vendor as per packing list, Invoices etc.
* Pre-alerts to the customers regarding receipt of the material through email.
* Intimating the customer regarding damage consignment receipt immediately & sending photographs of the same.
* Updating the location of material stored in system.
* **Currently working with BSS company as Store Incharge.Aug.20 to Till Date**
* Handel to all store materials with proper maintained.
* New requirements & allocated to this side.
* New material purchase so check with proper invoice wise.
* Solved the query to the Guard.

**EDUCATIONAL QUALIFICATION**

* S.S.C.-1st class -march2013
* H.S.C. (Sci.)- 2nd class-feb2015
* B.Sc.I.T-2nd class-may2018

**COMPUTER KNOWLEDGE:**

* MSCIT
* MS Excel, MS Word, MS Outlook, Internet
* V Lookup , PPT Presentations
* ERP, FLOW

**PERSONAL DETAILS:**

Permanent address **:** at-Punade,post-Kelwane, tel-Uran,Raigad, Maharashtra-410206

Date of Birth **:** 17th Aug 1997

Nationality  **:** Indian

Marital Status **:** Single

Languages **:** English Hindi and Marathi

**INTEREST/HOBBIES:**

* Watching Action Movies & Playing Cricket Match.
* Spend a time with family members and friends.

**DECLARATION:**

I solely declare that all above mentioned is true to my knowledge and belief.

**Date: / /2020 Place: Uran (Abhijit Ravindra Patil)**