Flat#3, Bhairi Bhavani CHS,

 Yashodhan Nagar Circle,

 Sawarkar Nagar road,

 Thane West-400606

 Mob : +91 7718863851

 Mail : anju02622@gmail.com

 **AISHWARYA KENNET**

**CAREER OBJECTIVE**

To be part of a leading innovative organization, where I will be able to utilize my skills and contribute directly to the growth of the organization and in turn develop my career.

**EDUCATIONAL PROFILE**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Institution/University** | **Year of Passing** | **Percentage of Marks** |
| SSLC | Kerala Education Society School, New Delhi | 2009 | 51.8% |
| Plus Two | Kendriya Vidyalaya ,Sector VIII, R.K.Puram, New Delhi | 2011 | 62% |
| B.A Computer Application with Marketing | Jesus & Mary College, New Delhi | 2014 | 59.4% |

**PROFESSIONAL EXPERIENCE**

**EMPLOYER:** *Onemi Technology Solutions Pvt Ltd* (Nov 2020 – till date)

* OnEMi Technology Solutions Private Limited, doing business as Kissht, operates an online payment platform. The Company provides digital lending application through which debit and credit payments are processed to purchase mobiles, laptops, jewelry, furniture, and watches. Kissht serves customers in India.

Position: Operation Executive (Tele caller)

**Job Profile:**

* Follow up with the customers regarding the repayment.
* Online support for loan closing.
* Online support for partial payments.
* Data management and documentation.

**EMPLOYER:** *The National Small Industries Corporation LTD* (Nov 2014 – Dec 2018)

* National Small Industries Corporation (NSIC), is an ISO 9001-2015 certified Government of India Enterprise under Ministry of Micro, Small and Medium Enterprises (MSME). NSIC has been working to promote, aid and foster the growth of micro, small and medium enterprises in the country. NSIC operates through countrywide network of offices and Technical Centers in the Country. In addition, NSIC has set up Training cum Incubation Centre managed by professional manpower. NSIC is a Mini Ratna PSU established by the [Government of India](https://en.wikipedia.org/wiki/Government_of_India) in 1955. NSIC is the nodal office for several schemes of Ministry of MSME such as Performance & Credit Rating, Single Point Registration, MSME Databank, National SC ST Hub, etc.

Position: Executive Assistant

**Job Profile:**

* Online registrations in single point registration scheme.
* Registrations in MSME Data bank.
* Data management and recording.
* B2B registration.
* Marketing.

**GENERAL SKILLS**

* General computer skills.
* Handicraft.

**PERSONAL DETAILS**

 Name : Mrs. Aishwarya Kennet

Husband’s Name : Mr. Anfriey Frederick

Date of Birth : 05-06-1993

Sex : Female

Marital Status : Married

Religion & Caste : Christian, L.C

Nationality : Indian

Present Address : Flat#2, Bhairi Bhavani CHS,

 Yashodhan Nagar Circle,

 Sawarkar Nagar Road,

 Thane west-400606

Permanent Address : 329, Sector 5,

 R.K Puram,

 New Delhi - 110022

e-mail ID : anju02622@gmail.com

Contact : +91 7718863851

Languages Known : English, Malayalam and Hindi

**DECLARATION**

I do here by declare that all the information furnished above are true and accurate to the best of my knowledge and belief.

Thane Aishwarya Kennet