**JENIFER. M**

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# CAREER OBJECTIVE

Obtain a challenging position in operations and thereby enhance my knowledge in a dynamic and challenging environment that would provide scope for professional and personal growth. Willing to work as a key player in challenging & creative environment.

# PROFESSIONAL SUMMARY

* Overall, 3.9 Years of experience in Robotic Process Automation Development, having 1.7 Years of experience in Blue Prism and 1.5 years of experience in Kapow Design Studio and 9 months of experience in Ui path.
* Automating BOT as per business Logics
* Maintaining BOT during the complete process cycle
* Figuring out Automation opportunities in working project and creation of Flow for business process
* Well versed with all stages of Software Development Life Cycle (SDLC)
* Flexible to adapt to new environments.
* Ability to work well in both team environment and individual environment.
* Provide status updates to reporting manager/client in regular basis.

# ACHIEVEMENTS

* Recognized Thrice with “Star Performer” award for Tax Roll and Building Permit Process in **Tata Consultancy Services**.
* Completed a Continuous process improvement in reduction of Average Handling time on the existing processes.
* Got many appreciations from Clients for stabilization and timely completion of activities and also specifically appreciated for BOT logic.
* Many times, created a Snippet BOTs for reduce working time & Development Time.
* Recognized with “Quick Learner” for learning new process in short span and flexible to work on Process as individual and with Team
* Implement Trackers and Created SOP’s for newly launch projects in Building Data Team.
* I am one among the associate selected to train new associates to expand our Building Data project in Kolkata.
* Achieved SQL Basic Foundation Internal E-Certification.
* Create Internal schedule Monitoring BOT in Data Scraping Team to analyze the Production Bugs for Executed Processes.

# WORK EXPERIENCE

ORGANIZATION : **Tata Consultancy Services**

PERIOD : **November 2016 to Present**

# Process:

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| --- | --- | --- |
| Process Name | : | **Tax roll Project** |
| Role | : | RPA Developer |
| Period | : | Jan 2020 to Present |
| Team | : | **Web Harvesting Team** |
| Tool Used | : | **Blue Prism 6.2, Excel, Outlook, SQL, ALM**. |
|  |  |  |

**Description:** In this TAX Roll process, we were involved in developing RPA BOT for a Web Browser. BOT get the huge amount of input in MS Excel from Share Path with using environment Variable. Writes all the input to Work Queues. Then BOT Get the Next Item from Queues to search and label the details from Web Application based on requirement received from PDD and then store data into SQL Server to respective tables with Unique TAX number. Finally update the status in Queues for respective Item; Once the BOT processed all the Inputs, create the MIS report and then send a mail to Client.

This requirement for one-time schedule which means once in a year and process designed to perform as a multi BOT function to processed all INPUT within 2 months. Here using Environment logging for avoiding duplicate entries add in Work Queues. Same this project worked with different 3 more Browser Application for Client Need.

# Process:

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| --- | --- | --- |
| Process Name | : | **Sanity Testing Tool** |
| Role | : | RPA Developer |
| Period | : | Aug 19 to Dec 19 |
| Team | : | **Web Harvesting Team** |
| Tool Used | : | **Blue Prism 6.2, Excel, Outlook, SQL, ALM**. |

**Description:** Harmony Webpage is the framework to execute sanity runs and get results. BOT enters the username and password in Web browser application. BOT gets the input from Excel as collection and works on every single item. BOT enters the feature and other needed details and sets the environment to Harmony and start execution. The BOT captures the run status and update in Mainframe application for audit purpose. Once the run gets over for the business day, BOT will get the whole results as a table sent as mail.

# Process :

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| --- | --- | --- |
| Process Name | : | Permit Data |
| Role | : | RPA Developer |
| Period | : | Jan 19- July 19 |
| Team | : | **Web Harvesting Team** |
| Tool Used | : | **Blue Prism 5.0, SQL, ALM**. |

**Description:**

In this process we were involved to scrape details of Permits. BOT looks for Prior month data of Permits. Based on requirement BOT enters Prior month Start & End Date then scrape the details of Permits with Unique URL and store in to queues. Then Get the Permit data from queues and launch the URL then get the details of Each Permits it stores into SQL as well as update the status of permit in Queue. Simultaneously downloaded the monthly status report pdf file from site. Finally, BOT processed all queue data it generates Text file what all updated in this run.

Similarly Created another process to extract details from Pdf. Because in Site have consolidation of monthly status report. Client need that in Excel format, so launch the Adobe Reader DC then open the monthly status report pdf file then label the data and save into collection, Finally it deliver as Excel file.

**Responsibilities:**

* Understanding the PDD document
* Discuss requirements with the Client and the on-site team
* Worked on the design level documents ODI, SDD documents using PDD
* Developed processes and objects using core principles that are efficient, well structured, maintainable and easy to understand
* Adherence to Blue Prism design templates and worked on TDD and Review Checklist
* Taken part in the Code review sessions with Technical Architect
* Implemented End to End Robotic Process Automation (RPA) using Blue prism.

# Process :

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| --- | --- | --- |
| Process Name | : | CLA |
| Role | : | RPA Developer |
| Period | : | Sep 18 -Dec 18 |
| Team | : | **BOT Automation Team** |
| Tool Used | : | **UiPath 4.0, Outlook, SQL, Teamforge** |

**Description:** In this project we get requirement from Teamforge, need to look for Buy and Sell Property for client server. In PDD received 8 different county site area URL’s details it already in client SQL database. Then BOT Launch the different URL’s Browser Application then get the details of Property and Need to create tables as required. Every data needs to be feed into SQL then get data from SQL by using query after that convert into text files. Then Zipped the files and moved to client share path. This project added in the daily schedule. Every completion of BOT run should send mail to Customer. We developed same logic to two more browser Application.

# Process :

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| --- | --- | --- |
| Process Name | : | Criminal |
| Role | : | RPA Developer |
| Period | : | Apr 18- Aug 18 |
| Team | : | **BOT Automation Team** |
| Tool Used |  | **UiPath 4.0, Outlook, SQL, Teamforge** |

**Description:** In this project we get requirement from Teamforge, need to look for Criminal data for Prior Month. Dispatcher BOT launch site into Browser and Search Criteria A-Z then get the details of Criminal data feed into queues in Orchestrator. Then performer Bot Load the Case number into site and get data needs to be feed into Client provide SQL table. This project added in the monthly schedule. Every completion of BOT run should send mail to Customer.

# RESPONSIBILITIES

* Understanding PDD documents
* Discuss requirements with the client and the on-site team
* Worked on the design level documents SDD documents using PDD
* Developed processes and objects using core principles that are efficient, well structured, maintainable and easy to understand
* Designed the Bot and analyze the website efficiency time for scheduling.
* Created Implementation plan document for UAT and PROD migration (UAT test cases and Run Book)
* Reporting to the on-site delivery manager about the status of the project daily

# Process :

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| --- | --- | --- |
| Process Name | : | DocumentImage,TDI |
| Role | : | RPA Developer |
| Period | : | Nov 16- Mar18 |
| Team | : | **Data Scraping Team** |
| Tool Used | : | **Kapow 10.2.0, Outlook, SQL, Teamforge, HP ALM** |

**Description:** In this project we get requirement from Teamforge. Should create BOT to download the Documents from County Site and should store into Share path with consolidate of per records into Zip file. We were creating nearly 450 to 600 BOT for Document Image and for TDI. All are Daily and Weekly schedule.

Document Image Process: Involved nearly 419 counties and download the Documents by using Date search. Few counties not supported to Kapow so modified to perform by Rest Web call service with Json type also few worked in Pdf extraction Type.

TDI: Created BOT to perform for single document. Like BOT search and download the document by using DocNo or Book Page. It helps to reduce the Keying Team search Time.

**Responsibilities:**

* Understanding the Requirement
* Discuss requirements with the Client and the on-site team and Weekly thrice Call to share the status and Discussing the Queries.
* Developed processes and objects using core principles that are efficient, well structured, maintainable and easy to understand
* Taken part in the Schedule Bugs Analyzing and Error Reports share to Client on Regular Basis.
* Created 4 BOTs for clone the same for Similar Vendor Sites.
* Internal QC Part and Shared the Best ways.

# EDUCATIONAL QUALIFICATION

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| --- | --- | --- | --- |
| **Qualification** | **University** | **Year of passing** | **PERCENTAGE** |
| **BSC Mathematics** | **Bon Secours College for**  **Women,** **Thanjavur**  (Bharathidasan University) | 2016 | 85.6% |

**PERSONAL DETAILS:**

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| --- | --- |
| Name | : **Jenifer. M** |
| Date of Birth | : 06.06.1996 |
| Parental Status | : **L. Michael** |
|  | **M. Sengolmary** |
| Gender | : Female |
| Nationality | : Indian |
| Language known | : Tamil and English |
| Address | : 18-A, Kamaatchi Nagar Main Rd,  Mugalivakkam,  Chennai 600 0126 |
| Pan No | : BEZPJ6604P |
| Aadhar No | : 393868258096 |

# DECLARATION

I, hereby, declare that all the mentioned above are true and correct to the best of my knowledge. I shall strive to bring out the best in me and shall be true to my firm.

Date: Yours Faithfully,

Place:

**(Jenifer. M)**