**UZMA BEGUM** **uzmabegum21@gmail.com**

 **+91-8688763481(HYD)**



**Objective**

To become a successful person and to make my company at the top of the list. Love to do work hard and become better person day by day.

**Education**

|  |  |  |  |
| --- | --- | --- | --- |
| **Year Of Passing** |  **Degree / Examination Board** | **Institute / University** |  **Percentage**  |
| 2016 -19 | Bachelor of science(Microbiology)  | Royale degree college For womens,alijahkotla,Hyderabad |  89%  |
| 2016 | Board of Intermediate **IPE** | Sri Gayatri Junior College,Charminar,Hyderabad |  79% |
| 2014 | Secondary School Certificate **SSC** | Rosy high school shahalibanda,Hyderabad |  68% |

 **Skills**

Active Listening, Behavioural, Communication, Decision Making ,Leadership, Management, Multitasking, Teamwork, Time Management.

**Technical skills**

ms-office : ms-word, ms-excel , ms-power point.

kingsoft office.

operating system : win 7, win xp , win 98.

**EXPERIENCE**

**working as a paraprofessional educator on UNACADEMY**

June 2018 to August 2019

**working as a Question answer expert and Textbook solution expert at Chegg India .**

October 2019 to present

**Personal Details**

**Name** : UZMA BEGUM

**Date Of Birth** : 15 MAY 1999

**Age** : 20

**Marital Status** : Single

**Hobby :** Playing Chess, Listening Music, Cooking, Dancing.

**Strengths :** Passionate towards work, quick learner.

**Languages Known** :

|  |  |  |  |
| --- | --- | --- | --- |
| **Language** | **Reading** | **Writing** | **Speaking** |
| English |  |  |  |
| Hindi |  ✗ |  ✗ |  ✗ |
| URDU |  |  |  |
| TELUGU |  ✓ |  ✗  |  ✗ |

I hereby declare that the above information is true as per best of my knowledge.

Place : Hyderabad

Date :16-august-2020 UZMA BEGUM