



PAVAN SINGH CHAUHAN

H.R.Manager



OBJECTIVE

To Pursue a Challenging Career with dedicated and provide my efficiency to the fullest in professional organisations environment where we I served My Duty that will Discover the prevention in me. My 12 year's working experience in Human Resources Management I Also Seek the opportunity to learn new Skills for future use



CONTACT

Address :194 ward No.02 Janta Mantey Sary School ke pass Porsa District-Morena mp
Mobile Number :9429003470
Email ID :cpawan408@gmail.com
Date Of Birth: 02-Jan-1978
Gender :Male
Nationality :indian
Marital Status:Married
Languages:English Hindi and Gujrati



SKILLS

* Employee Selection & Development *Payroll System * Recurrent & Onbrording * Employee Low * EPFO & ESIC Conversation * Developing Training Program



WORK EXPERIENCE

SIDDH VINAYAK POLYPLAST KAPADIYA KHEDI NEMAWAR ROAD INDORE MP

H.R.Manager

Duration : **01/2020 - Till Today**

Experienced H.R. Manager with vast IT experience. Skills include EPFO &ESIC, Payroll Management analytical thinking and creative problem solving. Able to apply customer service concepts to company employee to improve user experience for clients, employees and administration.

B.M.JAIN STEEL CO.LLP, DHAULPUR RAJASTHAN

H.R.Manager

Duration : **11/2016 - 12/2019**

10+ years of initiating and delivering sustained results and effective change for Fortune 500 -1000 across a wide range of industries Employee including enterprise software, digital marketing, advertising technology, ESIC and EPFO on government Rules and Regulations. Major experience lies in strategizing and leading cross-functional teams to bring about fundamental change and improvement in strategy, process, and profitability – both as a leader and expert consultant.

RELIABLE FRIST ADCON PVT.LTD.AHMEDABAD

H.R.Executive

Duration : **02/2014 - 10/2016**

Senior H.R. Executive with experience helping companies clean and enrich their data with Employee intelligence tools in Marketo, Salesforce, Pardot, and Eloqua. Managing big data effectively, I have helped over 250 Employee reduce IT infrastructure overhead by up to 40%.

SAHNI EXPORT HOUSE,NEW DELHI

H.R.Executive

Duration : **12/2010 - 01/2014**

Human Resources Management with 12 years of experience in digital and print market, project management, Payroll management, and relationship development. Experienced in project selection, planning, promoting, and execution.

VIMAL PAN MASALA CO.AHMEDABAD

H.R.Executive

Duration : **01/2005 - 30/11/2010**

Accomplished search engine optimization specialist with over 12 years of experience in Human Resources Management. Have increased organic search traffic by an average over the past 5 years.



EDUCATION

JIWAJI UNIVERSITY GWALIOR

Govt.PG College Morena - M.Sc.(Botany)

Grades - **60.2 %**

Year of passing : **2000**

JIWAJI UNIVERSITY GWALIOR

Govt.PG College Morena - MBA

Grades - **62 %**

Year of passing : **2001**



PROJECTS

TEAM LEADING

Team Leader

Duration : **01/2020 - 09/21**

Team Size - **05**

all Human resources working * Payroll Management * ESIC,EPFO

Conversation *Salary, Deduction Sheet Mentioned. *Lead My Team Member



ACHIEVEMENTS

2018 HR Executive & Best Employee of the year in Reliable Frist Adcon Pvt.Ltd.Ahmedabad



DECLARATION

I hereby declare that all above-mentioned information is in accordance with fact or truth up to my knowledge and I bear the responsibilities for the correctness of the above mentioned particulars.