

A hardworking man with self-confidence, always keen to update skills to excel in the profession and ensures that the responsibilities given are done with perfection.

OBJECTIVE

To achieve a position of responsibility in an organization and to utilize my knowledge and experience in Information Technology field.

PROFESSIONAL QUALIFICATION

- Certification of Participation – Android Programming (online) from Sikkim Manipal University
- Certification in Microsoft Azure – Cloud Computing (online) from Sikkim Manipal University
- Certification in Oracle from Computer Point, Cuttack
- Business Professional Programmer from DOEACC, New Delhi
- DISM from APTECH COMPUTER EDUCATION, Cuttack [Marks: 93.02%]

EDUCATION

- Bachelor of Laws from Utkal University, Orissa
- Graduation from Utkal University, Orissa
- Intermediate from CBSE, New Delhi
- Matriculation from CBSE, New Delhi

WORK EXPERIENCE

1. NADIDIH IRON & MN. MINES M/S. BONAI INDUSTRIAL COMPANY LTD.

POSITION : ASSISANT MANAGER (SYSTEM)

TENURE : 25.07.2006 to 31.10.2020

JOB REQUIREMENTS:

- Head (Information Technology)
 - Implementing Company Policies & Coordinating with Departments,
 - Hardware & Software maintenance,
 - Weighbridge Maintenance,
 - Supervision of I3MS (Integrated Mines & Mineral Management System),
 - Power Point Presentation for Safety & MEMC Week.
- Developed Software:
 - Detection of Blacklisted (N.R) Vehicles,
 - Weighbridge Software – Material Shifting in Mines
 - Enumeration of Standing Trees
 - Material Tracking in Inventory Control System,
 - Vehicle Validity (Departmental & Contractual).

2. KENDRIYA VIDYALAYA MEGHAHATUBURU, RMD, SAIL

POSITION: COMPUTER TEACHER

TENURE: 09.07.2001 to 12.07.2006

JOB REQUIREMENTS:

- Implementation of Think.com Project, Sponsored by Oracle.
- Conducted Mother Link Programme for neighborhood schools, sponsored by M.H.R.D, Govt. of India.
- Imparting Training to Teachers and assist them in preparing CBT (Computer Based Teaching).
- Provide assistance to carry out day-to-day official work.
- Taking Classes from VI to XII.

3. SHRAMIK VIDYAPEETH, CUTTACK, ODISHA

POSITION: RESOURCE PERSON

TENURE: 28 MONTHS

JOB REQUIREMENTS:

- Design Course Curriculum.
- Project Guide.
- Conducting Theory & Practical classes

4. ACADEMY OF SOFTWARE TECHNOLOGY, KENDRAPARA, ODISHA

POSITION: FACULTY

TENURE: 8 MONTHS

JOB RESPONSIBILITY:

- Design Course Curriculum.
- Conducting Theory and Practical classes.

5. MICROTECH SYSTEMS, CUTTACK, ODISHA

POSITION: FACULTY

TENURE: 5 MONTHS

JOB RESPONSIBILITY:

- Taking Theory & Practical classes.
- Develop program as per the office requirement.

SOFTWARE CULTURED

- | | | |
|--------------------------------|---|---|
| ➤ Operating System | : | DOS, Unix, WINDOWS-95/98/XP/Vista/WINDOWS-7/ WINDOWS-10 |
| ➤ Languages | : | C, C++, Visual Basic |
| ➤ Database | : | FoxPro, MS-Access, Oracle |
| ➤ Presentation Software | : | Microsoft PowerPoint |
| ➤ Official Work | : | Microsoft Office 2010/ 365 (Active Subscription) |
| ➤ Mobile Application | : | Android |
| ➤ Material Management | : | SAP |
| ➤ For Students/Teacher | : | LOGO, BlueJ, ZOOM, Google Meet, Google Form, Google Classroom |
| ➤ Online collaboration | : | ZOOM, Google Meet |

EXTRA-CURRICULAR ACTIVITY

- Developing Quiz Program (Computer/Mobile)
- Developing Computer Based Teaching for students (Computer/Mobile)
- Playing Table Tennis
 - Runner-up in Inter-Mines Table Tennis Championship – 2004
 - Participation in Bihar State Table Tennis Championship – 1989

PERSONAL INFORMATION

- **Name** : Mr. Prem Kumar
- **Father's Name** : Late Upendra Narayan Das (Upendra "Doshi")
[Exe. Member & Recipient of Sahitya Akademi Translation Award – 2003]
- **Date of Birth** : 26th January, 1973
- **Gender** : Male
- **Address** : C/O A. L Karn, Electrical Office, SAIL, Meghahatuburu, West Singhbhum,
Jharkhand-833223
- **Phone** : Ph: 8986881272

FAMILY BACKGROUND

- **ELDER BROTHER** : Dr. Prabhat Kumar [Ophthalmic Surgeon] Buxidih, Giridih-815301
- **YOUNGER SISTER** : Alka Dhee [Compliance Officer] Washington D.C, USA
- **YOUNGEST SISTER** : Rachana Dhee [Hindi Teacher] DPS, Patna, Bihar

I certify that the above information furnished by me is true to the best of my knowledge and belief.

Date : November 16, 2020

(Prem Kumar)

Place: Nadidih, B. I. Co. Ltd.