**Mukesh Kumar**

**Add –Vill & Post Raingai Distt. Hardoi (UP)**

**Mob.-9919306171,8756994021**

**Email-mukeshpalkumar92@gmail.com**

**CARRIER OBJECTIVE : To Perform the Work Very Sincerely and With Total Integrity for the Organization Goodwill**

**Academic Qualification :**

* **High School FromU.P Board in 1997**
* **Intermediate From U.P. Board in 1999**
* **B.A From M.J.P Rohilkhand University Bareilly in 2002**
* **M.A From C.S.J.M University Kanpur in 2004**

**Ist Work Experience : In past time Working As a Commercial Officer In** **Hariyali Kissan Bazaar at Fathepur DSCL Group From 2010 August to Sept 2013.**

**Work Profile :**

* **Cash Management**
* **Cluster Reporting**
* **Account Management**
* **Tremending Statements Preparation**
* **PSR Activities**
* **Monthly Reporting**
* **Material nug matching with transporter bilty**
* **Material physically matching with invoce**
* **GRN material**
* **STO in STO out for other unit**

**IInd Work Experience : In present time Working As a material gate clerk In DSCL suagr factory Ajbapur Lakhimpur Kheri (UP) From Sept 2013 to till date.**

**Work Profile :**

* **Inward material gate entry .**
* **Out ward material gate entry.**
* **RGP material gate entry .**
* **Nrgp material gate entry.**
* **Contractor material gate entry.**
* **PSR. Activities**
* **Pressmud vehicle gate entry.**
* **Suagar loading vehicle gate entry.**
* **Molasses loading vehicle gate entry.**
* **Company hired vehicles KM reading verification and their monthly billing.**
* **Material requirement indent.**
* **Material matching with invoice**
* **All type of material paper billing.**
* **NOTE :- The whole work completed in SAP.**

 **Computer Qualification: Basic Knowledge in Computer Application**

**Personal Details**

 **Father s Name - Mr. Ram Gopal**

 **Date Of Birth - 09-06-1981**

 **Sex - Male**

 **Language Known - Hindi, English**

 **Nationality - Indian**

 **Marital Status - Married**

**Date……………**

**Place………….. ( Mukesh Kumar)**